Core vocabulary related to single windows and similar platforms

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other

Submitted date	Last Update Date	Version	Project Proposal Status	Project Page
2016-04-20	2016-07-12	2	Official	Core vocabulary related to single windows and similar platforms

Project Purpose
Since the work on Recommendation 33 which set the basis for establishing a single window, multiple computer systems have used the term ‘single window’ to describe their system. However, this brings confusion to the business community when multiple systems in a country claim to be a ‘single window’ resulting in multiple single windows. This is further confused by private sector solutions describing their systems as ‘single windows’ without having received a mandate from the appropriate authorities.

A more consistent use of the term ‘single window’ is necessary, and precise definitions of other types of systems should be provided in order to clearly distinguish different types of systems.

This project proposes to provide such brief definitions in the form of a white paper which will read as an annex to Recommendation 33 and which could eventually be integrated into a revision of Recommendation 33 when and if this is eventually decided.

Project Scope
This project will propose a more precise definition of ‘single window,’ in strict compliance with what has been developed in the UNECE suite of recommendations on single windows (Rec33, 34, 35 and the ongoing work for the future Rec36).

This project will propose terms related to Single Window development and working definitions of other types of platforms in order to provide to the government and business community clear, precise definitions.

Project Deliverables
The project deliverables are as follows:
a) A White Paper on core vocabulary related to single windows and similar platforms

Exit Criteria
The exit criteria that will indicate the deliverable has been completed, are specified as below.
a) White Paper on core vocabulary related to single windows and similar platforms
- Internal and external review logs showing how comments have been addressed.
- Final draft of text ready for publication.

Project Team Membership and Required Functional Expertise
Membership is open to experts with broad knowledge in the area of trade facilitation and single window systems and their implementation. In addition, Heads of Delegations may invite technical experts from their constituency to participate in the work. Experts are expected to contribute to the work based solely on their expertise and to comply with the UN/CEFACT Code of Conduct and Ethics and the policy on Intellectual Property Rights.

Head of Delegation Support
US, FR, IN

Geographical Focus
The geographical focus of the project is global.

Initial Contributions
Initial contributions include the UNECE Recommendations 33, 34 and 35 as well as the ongoing work on Single Window Interoperability (Proposed Recommendation 36 project).

Resource Requirements
Participants in the project shall provide resources for their own participation. The existence and functioning of the project shall not require any additional resources from the UNECE secretariat. The project will be prepared in between Forums, in face-to-face meetings, as feasible, and using conference call facilities (provided by the UNECE secretariat).

Project Leadership
Project Leader: Abdoulaye BASSE
Lead Editor: Jari SALO
Editor: Aleksei BONDARENKO
Editor: Lance THOMPSON

Milestones

DELIVERABLE NAME	Project Inception	Expected Completion Date	Requirements Gathering	Expected Completion Date	Draft Development	Expected Completion Date	Public Review	Expected Completion Date	Project Exit	Expected Completion Date	Publication	Expected Completion Date	Maintenance	Expected Completion Date
White Paper	YES	2016-04-28	YES	2016-04-28	YES	2016-08-31	YES	2016-12-31	YES	2017-04-30	YES	2017-04-30	NO	

Project Proposal Files

File	Modified
Microsoft Word Document 160420 SW Vocab project proposal v2.docx	Jul 12, 2016 by Gianguglielmo
PDF File 160420 SW Vocab project proposal v2.pdf	Jul 12, 2016 by Gianguglielmo

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