

2018-06-28 Orchestration Focal Point ConfCall #002 notes

Date

28 Jun 2018

Attendees

- [Ian Watt](#)
- [Rajiv Garg](#)
- [Steven Capell](#)
- [David Roff](#)
- [Nita Sharma](#)
- [Unknown User \(malik\)](#)

- [Zisis Palaska](#)
- [Marek Laskowski](#)

Goals

- Position to progress the Orchestration Focal Point

Discussion items

	Time	Item	Who	Notes
1	2	Agree prior meeting notes #001	All	• Agreed
2	5	Agenda	Rajiv Garg	• Review/adjust & Agree on Agenda
3	3	CUE	Ian Watt	• CUE setup for Orchestration Focal Point • Quick overview sent buy Rajiv to all members last week. • Team members to study and review.
4	35	Setup FP content on CUE	Ian Watt Rajiv Garg Steven Capell	• Create write-up for Orchestration Focal Point page on CUE https://uncefact.unece.org/display/uncefactpublic/International+Supply+Chain+Orchestration+-+Focal+Point • Review Draft https://uncefact.unece.org/pages/viewpage.action?spaceKey=themepressdemo&title=Files • Background • Scope • Projects • Deliverable
5	5	Workshop for China Forum	Steven Capell Rajiv Garg Ian Watt	Prepare for 4 hour workshop at China Forum - Once topic is approved by Bureau • Presentation slides • Handouts • Flyers
6	5	Wind-up & next conf call	Rajiv Garg	• Call for team members to study collateral at item 3. • Agreement of schedule of conf calls every 2 weeks for now. To accommodate everyone it was agreed to have them rotate at Geneva Time 10PM, 6AM and 4PM. • Advise all interested parties & Call for engagement and acceptance of roles

Action items

- ☐ [Steven Capell](#) Revise FP writeup draft for discussion in next meeting
- ☐ [Unknown User \(malik\)](#) Create Knowledgebase section for FP, post links as provided by [Rajiv Garg](#) - Done
- ☐ [David Roff](#) Provide Data model - Done, link posted on knowledgebase
- ☐ [Unknown User \(malik\)](#) Integrate Confluence with GitHub - Done (see [Repositories](#))
- ☐ [Rajiv Garg](#) Post draft agenda for next meeting
- ☐

- ☐ [Rajiv Garg](#) Schedule next meeting on Tuesday, July 17 9PM USA PT/Wednesday July 18 6AM Geneva/1400 Melbourne
- ☐ [Ian Watt](#) 4 hour workshop Topic seek approval from Bureau- Done