Request to Modify a Project Proposal

Please keep in mind that some changes may require Bureau approval before implementing, and some changes may require renewal of HoD support.

Project & Change Information

PDA:	International Trade Procedures
Domain:	Single Window domain
Project name:	Core Principles / Systematically Important Single Window
Project number:	P1041
Date of request:	11 November 2019
Reason for request:	Adding intermediary step

Please fill in the elements pertinent to the request (leave others blank).

☐ Change of Project Leadership

	Name	Contact (email)
Originally approved leader (s):		
Proposed new leader(s):		

☒ Change of Project Deliverables

	Deliverable	Proposed Exit Criteria Appraisal
Originally approved deliverable(s):	• Recommendation • Guideline • Case Studies	• comment log / ready publication • comment log / ready publication • template approved by the Bureau
Proposed new deliverable(s):	• Recommendation • Guideline • Case Studies • White Paper	• comment log / ready publication • comment log / ready publication • template approved by the Bureau • White paper approved by Bureau

☐ Extension of Milestone
(please indicate new dates)

Yes/No	ODP Stage	Expected Completion Date *Year-Month-(Day)*
	Project Inception	
	Requirements gathering	
	Draft development	
	Public Draft Review	
	Project Exit	
	Publication	

☐ Other
(please indicate)