

# **Draft UN/CEFACT Project Proposal**

## **Recommendation on Consultation Approaches for Public and Private Sector Consultation**

First Submitted : 2010-03-01

Last Update: 2013-04-02

Version: Draft V0.6

### **1. Project Purpose**

The project's purpose is to prepare a new recommendation on approaches to consultation between public and private entities within the area of trade and/or an extended guideline to Recommendation 4. A case study repository is also envisaged.

### **2. Project Scope**

Recommendation 4 details how PRO-organisations should be put up and how they can be run. However, Rec 4 does not address the issue of trust building between public and private and does not cover the approaches that are necessary in order to consolidate positions between companies and their organisations on one side or in between different governmental bodies and departments on the other. A new recommendation would cover these areas as well as a distinction on how to conduct consultation on different levels, i.e. strategic, tactic and operational. The recommendation would answer to the need of transparency and consultation that is discussed in the WTO negotiations on trade facilitation as well as in other fora.

The main scope of the project is to formulate a new recommendation, but it will also be assessed if an update is needed of Recommendation 4.

### **3. Project Deliverables**

The project deliverables are:

- a. Document on Recommendation on Consultation Models
- b. Document on Guidelines on Consultation Models
- c. Online files for Case Study Repository

### **4. Exit criteria**

- a. Recommendation on Consultation Models
  - Internal and external review logs showing how comments have been addressed
  - Final draft text ready for publication
- b. Guidelines on Consultation Models
  - Internal and external review logs showing how comments have been addressed
  - Final draft text ready for publication
- c. Case Study Repository
  - Gathering and review of case studies completed

### **5. Project Team Membership and Required Functional Expertise**

Membership is open to experts with broad knowledge in the area of public-private consultations, intra-governmental consultations and the organisation of civil society. In addition, Heads of Delegations may invite technical experts from their constituency to participate in the work. Experts are expected to contribute to the work based solely on their expertise and to comply with the UN/CEFACT Code of Conduct and Ethics and the UN/CEFACT Intellectual Property Rights Policy.

## 6. Head of Delegation support

- a. Denmark
- b. Italy
- c. Sweden

## 7. Geographical Focus

The geographic focus is global.

## 8. Initial Contributions

Background paper.

## 9. Resource Requirements

Project work is envisaged to be prepared in between Forums and will require use of conference call facilities as provided by the UNECE secretariat.

## 10. Project Leadership

Project Leader: Johan Pontén (johan.ponten@kommers.se)

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## 11. Milestones

Project Stages	Expected Completion Dates
Project Inception – relaunch (initial start: 2010-03-01)	2013-04-01
Recommendation on Consultation Approaches <ul style="list-style-type: none"><li>• Requirements gathering</li><li>• Draft development</li><li>• Public draft review</li><li>• Publication</li><li>• Maintenance every 5<sup>th</sup> year</li></ul>	2013-05-30 2013-08-30 2013-09-30 2013-12-31
Guidelines on Consultation Approaches <ul style="list-style-type: none"><li>• Requirements gathering</li><li>• Draft development</li><li>• Public draft review</li><li>• Publication</li><li>• Maintenance as necessary</li></ul>	2013-05-30 2013-08-30 2013-09-30 2013-12-31
Case Study Repository <ul style="list-style-type: none"><li>• Requirements gathering/format for case studies</li><li>• Gathering and review of case studies</li><li>• Publication</li></ul>	2013-05-30 2013-08-30 2013-12-31
Project Exit	2013-12-31