



Round Table on Single Window Interoperability
18-19 February 2015
Room XXII, Palais des Nations, Geneva

Tentative Programme

The purpose of this Round Table is to bring together experts knowledgeable within this domain in order to debate four background papers and any other relevant issues regarding Single Window Interoperability (SWI). The goal will be to consolidate these papers and finalise the text for a recommendation on Single Window Interoperability which can be representative of real implementations around the world.

At a later stage, the concept will be further explored to examine the requirements for a possible additional recommendation on the interoperability and integration of multiple “Single” Windows within a given country (and indeed between countries) to achieve greater integration between the regulatory and logistics flow of information for international trade.

All of the above will be presented at a UNECE symposium on Single Window Interoperability towards end-of-year 2015.

Day 1: Wednesday 18 February 2015

09:00 – 09:15	Opening Session Welcome address: Tom Butterly
09:15 – 09:30	Organization and structure of the 2-day round tables Lance Thompson
09:30 – 10:00	Ten Years SW Implementation Where we've come from, where we are and current issues Markus Pikart
10:00 – 10:15	Introduction of Business needs paper Jari Salo
10:15 – 11:30	Round Table Discussion 1: Business needs <ul style="list-style-type: none"> • Why should two Single Windows work together? • What currently prevents two Single Windows from working together? • What needs to be put in place to allow the collaboration between two or more Single Windows? • What information needs to be exchanged? • What are the experiences in the room on business environments of Single Window interoperability? • Who are the stakeholders in Single Window interoperability?
11:30 – 11:45	Break
11:45 – 13:00	Break-out session on the Business needs - in two groups <ul style="list-style-type: none"> • Experiences • Benefits and costs
13:00 – 14:30	Lunch Break
14:30 – 15:30	Presentations from the Break-out sessions Preliminary conclusions from Round Table 1 – Business Case
15:30 – 15:45	Introduction of Legal Environment Paper Lauri Railas
15:45 – 17:15	Round Table Discussion 2: Legal issues <ul style="list-style-type: none"> • Legal basis for SWI • What authentication and authorization for SWI? • Privacy, protection and access to information in SWI • Integrity of data • Liability issues • Data retention, archiving, audit trails • IPR and ownership • Competition laws • Dispute resolution
17:15 – 17:30	Preliminary conclusions from Round Table 2 – Legal issues

Day 2: Wednesday 19 February 2015

09:00 – 09:30	Summary of previous day's discussions
09:30 – 09:45	Introduction of Governance Framework Paper Andrea Hampton
09:45 – 11:15	Round table discussion 3: Governance Framework <ul style="list-style-type: none"> • What is the experience of planning and preparing Single Window collaboration? • What is the role of government agencies and what is the role of the lead agency when initiating interoperability? • What is the model for scoping and planning? • What is the model for development and operation?
11:15 – 11:30	Preliminary conclusions from round table 3 – Governance Framework
11:30 – 13:00	Lunch Break
13:00 – 13:15	Introduction of Semantic Interoperability Paper Remy Marchand
13:15 – 14:45	Round Table Discussion 4: Semantic Interoperability <ul style="list-style-type: none"> • With what semantic requirements, do Single Windows interoperate? • What levels of semantic interoperability? • Harmonization of process (business requirements) • Harmonization of documents / data elements • Place of International Standards
14:45 – 15:00	Preliminary conclusions of Round Table 4 – Semantic Interoperability
15:00 – 16:00	Wrap up / Conclusions / Next Steps