

# RECOMMENDATION 36 BUSINESS NEEDS GROUP

CONFERENCE CALL # 3

AUGUST 7 2014, 10:00 CET

## Attendance

Present :	Excused absence :
Eva CHAN (DJF) THOMPSON Lance, Conex (FR) Jari SALO (TIEKE) Paloma Bernal Turnes (Georgetown Uni) Sue Probert Michael Dill (GEFECT) Roger Veillard (French Customs)	

## Summary of the meetings:

- Eva welcomed all Participants to the conference call.
- The Team reviewed the revised outlines. Sue P suggests to further specify the scope of SWI. The Team agreed to include regulatory and cross-border G2G and B2G business transactions within the scope of SWI.
- Roger V has shared information about French Single Window and CITES project with the team. (As per email attachment)
- Sue P has shared CITES ePermitting Toolkit with the Team.  
(<http://www.cites.org/eng/prog/e/e-permitting-toolkit.php>)
- The Team finalized the SWI Business Needs Discussion Paper Outline. (as per email attachment. Word in **BLUE** are amended text as suggested by the Team)
- The write-up of the Business Needs Discussion Paper has been allocated to respective Team Members (highlighted in **RED**)
- Eva invites all team members to contribute text to any topic/section of Business Needs Discussion Paper.
- Lance informed that the Group Leader Conference call will be held on 19<sup>th</sup> August to invite comments from other groups on the outlines (of the respective Theme). All Team Members are welcome to join the conference call.
- The Team has agreed to develop the first draft of the Business Needs Discussion Paper by 15<sup>th</sup> Sept for internal review by the SWI BN Group. The complete draft text of Business Needs Discussion Paper should be ready by 25<sup>th</sup> October for initial discussion by ITP PDA experts during the next UN/CEFACT Forum in India.
- Eva informed regular Conference calls would be organized in order to track the progress of BN Discussion Paper development. She will send Doodle request meeting planner for scheduling of subsequent Conference calls.
- Next group conference call will be held on 18<sup>th</sup> August 2014 @ 10:00CET.
- Eva C adjourned the conference call at 11:30CET.