

RECOMMENDATION 4 REVISION WORKING GROUP

CONFERENCE CALL 2

DECEMBER 11 2014, 11:00-12:45 CET

Attendance

Present :	Excused absence :
IGWE Estelle, NEPC (NG) THOMPSON Lance, CONEX (FR) AKHUPUTRA Wanawit, ETDA (TH) CRAGGE Gordon, TFAS (GB) LAFARGUE France, ODASCE (FR) STUMM, Marielle (FR) BUTTERLY Tom UN/CEFACT (UN) SITORUS Bismark UNCTAD (UN) SALEHIN Khan UN/CEFACT (UN) MACLLELAN Matthias UN/CEFACT (UN)	ISHIGAKI, Mitsuru JASTPRO (JP) PONTEN, Johan SWEPRO (SE) SALO Jari, TIEKE (FN)

Summary of the meetings:

- The revised text (v 0.6) of the Guidelines, incorporating inputs from Estelle, France, Gordon, Jari, Johan, Lance, Matthias and Salehin was distributed prior to the call.
- The Introduction mentions multiple forms of NTFB. But the rest of the text mentions only one form. A shorter text on Introduction will be redrafted. The text may include relevance to WTO TFA with in the text.
- Definition of Trade Facilitation will be taken from the UN/CEFACT document 'TOWARDS AN INTEGRATED STRATEGY FOR UN/CEFACT' (ECE/TRADE/CEFACT/2006/5). The document will be shared the same day of the call.
- For the Terms of Reference of NTFB, the template prepared by UNCTAD and current ToR in the draft text will be combined to come up with a revised ToR. The template from UNCTAD will be shared with the team.
- In Section B, paragraph 29, a new diagram for the structure of NTFB will be developed showing three layers (Strategic, Operational and Technical).
- In Section E, text (including paragraph 46) will be reduced.
- Matthias will support the project from the secretariat while Salehin is away.
- The next call will take place on Friday, 9 January 2015 at 1300 hrs (Geneva and Paris time).
- All comments and other inputs should be sent to Lance by 2 January 2015.

Outstanding Action	Owner	Deadline
Introduction: reduced text	Gordon	2 January 2015
'Trade Facilitation' definition from UN/CEFACT paper	Salehin to share	2 January 2015
UNCTAD Template on ToR for NTFB	Bismark	2 January 2015
Revision of diagram of the NTFB Structure	?	2 January 2015
Section E: reduced text	Gordon	2 January 2015
Section A: partnership new sentences 259 and 260 and Section B: revised diagram under B.2	Salehin	2 January 2015
Consolidation of submissions	Lance	5 January 2015
Discussion and agreement on the revised text	Participants in the conference call	9 January 2015