

RECOMMENDATION 4 REVISION WORKING GROUP

CONFERENCE CALL 5

JANUARY 28, 13:00-14:30 CET

Attendance

Present :	Excused absence :
THOMPSON Lance, CONEX (FR) CRAGGE Gordon, TFAS (GB) LAFARGUE France, ODASCE (FR) SALO, Jari TIEKE (FI) SITORUS Bismark UNCTAD (UN) BAIAMONTE, Josephine CBP (US) SALEHIN Khan UN/CEFACT (UN) MACLLELAN Matthias UN/CEFACT (UN)	IGWE Estelle, NEPC (NG)

Summary of the meetings:

The comments that were received on the version 0.9 of the draft document were discussed. All comments from the document were dealt with. A clear version will be made available on the Confluence website, and will be shared with existing NTFBs for input.

The next conference call will be scheduled upon confirmation of available dates from experts that were absent from the call.

Outstanding Action	Owner	Deadline
Finalize clean draft	Lance	6 February 2015
Revision of B.3 Organization of the NTFB	Gordon	4 February 2015
Additional text for conceptual representation of structure diagram	Josephine	4 February 2015
Any additional comments to be submitted	All members	ASAP