

RECOMMENDATION 4 REVISION WORKING GROUP

CONFERENCE CALL 1

NOVEMBER 25 2014, 13:00-14:30 CET

Attendance

Present :	Excused absence :
IGWE Estelle, NEPC (NG) THOMPSON Lance, CONEX (FR) AKHUPUTRA Wanawit, ETDA (TH) CRAGGE Gordon, TFAS (GB) LAFARGUE France, ODASCE (FR) SALO Jari, TIEKE (FN) SALEHIN Khan UN/CEFACT (UN) MACLLELAN Matthias UN/CEFACT (UN)	ISHIGAKI, Mitsuru JASTPRO (JP) PONTEN, Johan SWEPRO (SE)

Summary of the meetings:

- Written comments on the draft text (v 0.5) of the Recommendation have been received from Lance, Mitsuru, France and Salehin.
- All agreed that the name of the Recommendation No. 4 should stay as National Trade Facilitation Bodies, based on 2001 revision. 'National Trade Facilitation Bodies' will be used throughout the Guidelines and Recommendation text.
- All agreed to discuss the Guidelines in this call.
- Currently, the Sections A and B are too long and the major parts of it are discussions that are not necessary for introducing the recommendation. The text brings up NTFB much later. Section A and B will be merged and will consist sub sections 'Introduction', 'What is Trade Facilitation', and 'Partnerships'. The text will be significantly reduced. It will be new Section A. Topics other than Trade and Transport, for example, financing (and other relevant topics) will be included. A working definition as available from the PPP-TF study project, will be used as definition of Trade Facilitation. The diagram on 'Promotion of Trade Efficiency' will be deleted. In the jigsaw diagram after paragraph 18, the term 'National' will be changed to 'International'.
- Section C will contain much reduced text. It will be streamlined. It will be new Section B (tentative title: Establishment of NTFB).
- A new section (new Section C) on 'Coordination of various national and regional committees' (proper title to be decided later) will be added. Annex 2 will be removed and integrated into new Section B. Previous (and relevant) recommendations (for example No. 18) will need to be linked in the guidelines. A separate Annex will be added containing a diagram of the relationship between these recommendations.
- Section D on Funding will need to be revised. Since the contexts are very different from country to country and operating procedures may vary, the text should be general. The staffing needs will need to reflect the structure of the NTFB. Annex 3 will be removed and integrated into Section D.
- The next (Second for the project) conference call will take place on Friday, 12 December 2014 at 1300 hrs (Geneva and Paris time).
- All revised content to reach Estelle, Lance or Salehin by 7 December 2014.

Outstanding Action	Owner	Deadline
Draft of sub section on 'Coordination of national committees' in the new Section C	Lance and France	7 December 2014
Draft of sub section on 'Coordination of regional committees'	Jari	7 December 2014
Annex 1	Estelle	7 December 2014
Revision of diagram of the NTTFC (Now NTFB) Structure	France	7 December 2014
Section C (new Section B): Reduce and improve text	Salehin	7 December 2014
Section D and E (new Section D and E)	Gordon	7 December 2014
Half page text on Trade Facilitation	Mario, WTO through Lance	7 December 2014
Consolidation of submissions	Salehin	9 December 2014
Discussion and agreement on the revised text	Participants in the conference call	12 December 2014