Minutes
Virtual conference meeting #7 – Textile and Leather Traceability Standard Subgroups
03/11/2020, WebEx, 15:30 CET

Participants (58): Danielle Arzaga (Blue Collars), Valentin Barcia (Inditex), Fernando Bellese (PrimeAsia Leather Company), Emanuele Bertoli (Berbrand), Lisa Bour (RISE), Rahul Bhajekar (GOTS), Massimo Brandellero (The ID factory), Ermanno Camerinelli (Berbrand), Luca Canevelli (Kering group), Maurizia Contu (UNIC), Carlo Covini (Lenzing), Virginia Cram-Martos (Triangularity, UN/CEFACT project expert), Aurélien Debeyer (AQC), Claudia di Bernardino (Lawyer, UN/CEFACT project expert),Angelika Duckenfield (AQC), Inge Flowers (Authenticae), Karl Flowers (Authenticae), Sabrina Frontini (ICEC), Maurizio Gazzola (UN Secretariat Office of ICT), Gustavo Gonzalez-Quijano (COTANCE), Gerhard Heemskerk (UN/CEFACT project expert), Enrico Iacovizzi (FurEurope), Ivan Kral (UNIDO), Kevin Latner (Leather & Hide Council of America), Ilishio Lovejoy (Fashion Revolution), Timothy Marsh (GS1), Adriana Marina (Hecho por Nosotros, Animaná), Chiara Morelli (Kering group), Liz Muller (liz mullers & partners), Francisco Tomás Navarro Garbayo (TEMPE), Hania Othman (SmartB city), Alexandra Pelka (Leatherteq Limited), Ella Peters (Hecho por Nosotros), Thierry Poncet (Centre technique cuir), Stéphane Popescu (COSE361), Andrea Redaelli (UN/CEFACT project expert), Marco Ricchetti (UN/CEFACT project expert), Francesca Romana Rinaldi (Bocconi University), Melissa Rusinek (Independent Expert), Cesare Saccani (ICMQ), Julian Schenten (Darmstadt University of Applied Sciences, Sofia), Debbie Shakespeare (Avery Dennison), Nina Shariati (H&M), Deborah Taylor (UN/CEFACT project expert), Georgina Tayler (Hecho por Nosotros), Ben Vanpeperstraete (ECCHR), Angela von Beckh Bacchetta (Minespider), Heinz Zeller (Hugo Boss, UN/CEFACT project expert), Enzo Zellero, Clinton Liu, Lenin Thangamani (UN), Margarita Guerra.

UNECE Secretariat: Maria Teresa Pisani, Olivia Chassot, Olga Kharitonova **Co-leading Experts**: Frans van Diepen, Niki Dieckmann, Virginia Cram-Martos

Agenda item	Discussion	Comments / Status	Action/Decision
Introduction and update upon project's deliverables progress in view of UN/CEFACT open development process *Maria Teresa Pisani*	In compliance with the Open Development Process, the bureau of UN/CEFACT agreed to submit two documents for public review which are 1. The Business Requirement Specification Textile and Leather High Level Process and Data Model 2. The Business Requirement Specification Textile and Leather Traceability and Transparency Process and CCBDA Data model. Both documents will undergo a public review for 60 days. The Business Requirement Specification and data model builds on the results of the Business Process Analysis. For the ongoing cotton blockchain pilot, 12 partners are actively engaging in the activities. The user stories and the claims which will be tested in the blockchain platform are the origin, chemical content, fibre composition, and the compliance with OECD due diligence requirements for social and environment aspects. The blockchain system is currently being		The experts are invited to review and comment the Business Requirement Specification documents, accessible from UN/CEFACT public review webpage, using the comments' log available on the webpage. The public review's timeframe is 03/11/2020 until 03/01/2021. Experts are also invited to review and comment on the Draft Policy Recommendation and Guidelines which is

	developed by SUPSI. While the first pilot is focused on the cotton value chain, the project team is foreseeing to conceptualize a second pilot for leather in the coming weeks, building upon the discussions and recommendations over the virtual third policy dialogue scheduled on 23&24 November 2020.		undergoing public review from 20/10 until **20/12/2020**. The Call to Action has been submitted for endorsement over the 26th Session of UN/CEFACT Plenary (item 11 ECE/TRADE/C/CEFACT/2020/6) on the 26/11/2020.
1. Update on moving forward with the business process analysis and standards *Virginia Cram Martos*	The business process analysis (BPA) has advanced to the stage of mapping out and documented each of the processes of the value chain from two perspectives: - the high-level use case - the detailed view illustrated in an activity diagram The activity diagram shows the flow of the steps and a written description in the business process description. In order to implement traceability, the methodology is grounded on the high level use cases, the activity diagrams and the business process descriptions throughout the value chain, with the purpose of identifying the traceability processes which are missing, (therefore needed) and their integration into the existing processes. Regarding the data collection, we have to identify the data to collect and in which type of standardized format. For the data that is already available, it needs to be determined which data can be used for traceability purposes. If there is no existing data, those areas required for traceability must be identified. After the dissemination and review of the Explanatory Note, the team will work on a Guide to Business Process Analysis for Transparency and Traceability, so that the companies are provided with a tool to analyse their processes and the generic traceability model to implement in their processes.	*Reference documents - (CUE Space) :* *- Policy Recommendation, Part I & Guidelines, Part II (public review 20 October 2020 - 20 December 2020)* *- Explanatory note for Business Process Analysis (BPA) for the value chain and data model for traceability of information exchange (draft April 2020)*	• The experts are invited to send their inputs and assist the business process analysis team wherever they see fit. More specifically, the team would very much appreciate support in regard to the actors and the processes from a circularity perspective. -
1.a) Progress BPA for the leather value chain *Deborah Taylor*	**1.a)** The leather value chain report no1 "*Overview of processes and actors with use case diagrams*" and Glossary issue 1 have been revised with final feedback and shared with the experts. The report no2 "*Sustainability requirements & events*		• The leather value chain report no1, the generic use case traceability for leather and Glossary issue 1 have been finalized and shared with the experts. The draft

1.b) Progress BPA for the textile value chain *Marco Ricchetti*	*in the production lifecycle of leather*" builds upon the report no1 and is divided into four parts: a) sustainability risks within leather value chain from farm to post consumption b) selection of organizations existing to help preventing these risks and certifying against them c) areas which are not currently considered for risks d) activity diagrams and processes descriptions. The leather value chain report no1 lays down a use case diagram with all the processes identified. Each process has its own activity diagram, divided in a more granular approach into a business process description. In regard to the certification and the inspection organizations listed, the list does not intent to be fully comprehensive but to reflect the most widely recognized certification schemes. The definitions and terms will be progressively added in the Glossary as the work is being reviewed and moving forward. Report no3 "*Recommendation for data and information requirements for a transparency system for the leather value chain*" which will overlay the generic traceability requirements on the top of existing activity diagrams identified in report 2, is still being drafted. **1.b)** The business process analysis for textile has well advanced with the description of all the processes started from the generic use case diagram and the preparation of the activity diagrams for the agriculture and textile part of the value chain. The newly work stream is the ongoing analysis of the hot-spots and sustainability risks for all the 10 identified processes, building upon UNECE mapping and research on the existing evaluation methods, criteria, guidelines, certifications and protocols. A new process, design and prototyping, carried out by the brand/designers before the garment production, has been added as per the experts' feedback. From the activity diagrams and the business process descriptions will derive the textile value chain report no1 and from the mapping of the sustainability risks for each process will derive the textile value chain report no2. The scope of the textile value chain comprises cotton as a priority for the ongoing cotton blockchain pilot, and will extend to synthetic, wool, cashmere and man-made cellulosic fibres.	*Reference documents - (CUE Space) :* *- Leather Value Chain report no1 "Overview of processes and actors with use case diagrams" generic use case traceability for leather, glossary issue 1* *- Draft Leather Value Chain report no2 "Sustainability requirements & events in the production lifecycle of leather"* • Consider that the latest version of the Glossary was shared with the experts via email and on the <u>CUE Space</u>. ISO definitions have been used wherever possible, complemented by UN/CEFACT definitions.	leather value chain report no2 has been shared and experts are invited to provide their feedbacks until 16.11.2020. The draft leather value chain report no3 will be shared with the experts in the coming weeks. • The experts are invited to reach out to the Business Process Analysis project team to send their inputs and feedbacks on the generic, textile and leather Activity Diagrams and Business Process Descriptions.

2. Update on the Development of the UN/CCL Data Model to support Traceability for Sustainable Garment and Footwear Value Chain *Gerhard Heemskerk*	The Business Process Analysis is informing the work on the development of the United Nations Core Component Library (UNCCL) data model to support traceability and transparency, as part of the Business Requirement Specification (BRS). The purpose is to update the UNCCL with the data subsets for traceability and transparency of sustainability information in garment and footwear. The BRS reference data model was developed based upon existing UN/CEFACT agriculture domains (traceability of animal and exchanging lab results inspections, crops, e-BIZ), UNECE draft policy recommendation and the Business Process Analysis. Out of this project, UN/CEFACT international supply chain reference data model family will integrate a new Reference Data Model which is Sustainable Development & Circular Economy for the industry to use it. The specifications of the BRS builds upon several components as follows: requirement list, scope, business partners, activities, data details, data overview, glossary, processes. The bureau of UN/CEFACT agreed to submit two documents for public review (**from 3ʳᵈ November until 03ʳᵈ January 2021**): **1.** The Business Requirement Specification Textile and Leather High Level Process and Data Model **2.** The Business Requirement Specification Textile and Leather Traceability and Transparency Process and CCBDA Data model.	• The documents are publicly accessible from UN/CEFACT public review webpage *Reference documents - (CUE Space) :* *- The Business Requirement Specification Textile and Leather High Level Process and Data Model* *- The Business Requirement Specification Textile and Leather Traceability and Transparency Process and CCBDA Data model*	• The experts are invited to review and comment the Business Requirement Specification documents, accessible from UN/CEFACT public review webpage, using the comments' log available on the webpage. The public review's timeframe is 03/11/2020 until **03/01/2021**.
3. Next steps and experts' subgroup input *Maria Teresa Pisani*	• Virtual Third Multi-stakeholder Policy Dialogue **23 & 24 November 2020** 13:00-17:00 CET • Meeting #8 Sub-groups 2&3 Tuesday – January 2021 (*date tbc*) at 15:30 CET (WebEx teleconference)		