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Klaus-Dieter Naujok

Objet: UN/CEFACT/ ITPD/ Rec1 revision/ Invitation

Dear Mr. Naujok,

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As part of the mandate of the UN/CEFACT Bureau, we regularly review our deliverables in order to keep them up-to-date and reflect actual business practices. Recommendation 1 on the UN/LAYOUT KEY has been identified as requiring a revision. The UN/CEFACT Bureau approved this revision project early September 2015. This project is led by Satya Prasad Sahu of Indian Customs.

The intentions of this project is not to modify the technical aspects of the UN/LAYOUT KEY. The layout grid and its technical specifications are not being put into question. However, within our guidance from the UN, there are at least four different documents (the recommendation of 1981, the guidelines of 2002and the informative annex of 2001 and its addendum of the same year), each providing aspects of the guidance from the UN on how to use the UN/LAYOUT KEY. This project will aim to combine all of these documents as well as any other pertinent guidance material into one coherent document and ensure that it is compliant with actual business practices.

As this technical guidance is also published by ISO under the deliverables ISO 3535 and ISO 6422 and these deliverables are maintained by ISO TC154, we would like to formally invite your committee to participate in our revision project in order to ensure the coherence of the international guidance provided by the UNECE and ISO.

We thank you for your consideration and look forward to fruitful collaboration on this and other subjects.

For the Bureau, Lance THOMPSON UN/CEFACT Chair