

Informal Bureau meeting with Domain Coordinators

Marseille, France

Monday, 2 November 2015 (16:30 – 17:30 CET)

Participants: Bureau, Secretariat & Domain Coordinators

Logistical issues

The Bureau explained the last-minute room changes. The three groups that were placed in another building will now be accommodated in offices in Palais de la Bourse.

To ensure stable Internet connection, three cables will be provided in rooms where teleconferences are planned.

Communication Team

About 10 people participated in the meeting held in the morning of 2 November. All Domains are encouraged to participate (e.g. project leads of all Domains). Most meetings of the Communication Team will be by conference call.

Confluence

A new Confluence platform will be presented at the Information Session on 3 November. All Domain Coordinators are invited to attend.

It is important to ensure that all information related to projects is put online to promote credibility and transparency. Domain pages will be created to facilitate information-sharing.

The new Confluence platform will only be accessible to registered experts. Some items (e.g. list of projects, public review) will continue to be published on the ECE website via the secretariat, which can be publicly accessed.

All the information on the old Confluence platform will be progressively transferred onto the new platform.

General remarks

The Bureau thanked all Domain Coordinators for their engagement and their work.

The Bureau reported that it is functioning well. It is trying to open up more and more to Domain Coordinators and experts.

An extended Bureau meeting is expected in January 2016.