

Bureau teleconference discussion notes
16 March 2022, Teams session; 10:00 CET

Item	Topic	Subject	Discussion	Action/Decision
1a	Admin	Roll Call	Bureau present: Sue Probert (Chair), Marek Laskowski, Aleksei Bondarenko, Hanane Becha, Tahseen Khan, Ian Watt Bureau apologies: Estelle Igwe, Liliana Fratini Passi Secretariat: Maria Ceccarelli, Markus Pikart, Alla Shlykova, Kevin Bishop, Yan Zhang, Kamola Khusnutdinova	6 of 8 = Quorum
1b	Admin	Approval of the agenda		Agenda agreed as provided.
1c	Admin	Approval of meeting report of 09 February 2022	The Bureau reviewed the meeting minutes and approved them.	Bureau decision 2203063: The Bureau approved the meeting report of 9 February 2022.
2a	AGRI	AGRI migration to SISC – PoW	VC Watt presented a summary of the meeting with AGRI and TFP on the area of work between the two domains. Future areas of work include bringing AGRI into the Sustainable International Supply Chain Domain and related work activities. VC Watt will provide the pdf/html mind map to the Bureau.	
2b	CCL	Discussion on 4 x CCL maintenance submissions	The Bureau discussed four CCL library maintenance submissions and highlighted small amendments necessary to assist in the implementation of the standard. The four CCL maintenance submissions were approved.	Bureau decision 2203064: The Bureau approved four CCL maintenance submissions to go forward to maintenance and for publication in CCL 22A.
2c	ISC	Catalogue of UN/CEFACT Deliverables	The Bureau complimented the work done on the document which contain all UN/CEFACT Deliverables and Revisions. The Bureau agreed that there is a need to create a support group that includes VCs, Domain Coordinators and Experts in the field of information management whilst also engaging our partners and other commissions on the issue.	
3a	eData	BRS Inter-ledger preferential certificate of origin: completion of requested approval for publication by written procedure	No objections were received by the Secretariat during the written procedure. The Bureau approved the BRS on “Inter-ledger Preferential Certificate of Origin” for publication by written procedure.	Bureau decision 2203065: The Bureau approved the BRS on “Inter-ledger Preferential Certificate of Origin” for publication by written procedure.
3b	SCMP	Transfer of MLETR-compliant titles	VC Khan presented the MLETR Project and a recent similar initiative under ISO/AWI 5909 that causes duplication.	

			VC Khan suggests that ISO 5909 be a part of the UN/CEFACT Project Team and produce a unified document and abide by the MoU.	
3c	TPF	White paper on Encouraging Private Sector Participation in National Trade Facilitation Bodies: request for approval to go to plenary and publication and for project exit	VC Watt presented the white paper. The Bureau approved the white paper on Encouraging Private Sector Participation in National Trade Facilitation Bodies for publication and project exit. Chair Probert recommends that the White Paper should be considered for transformation into a Policy Recommendation.	Bureau decision 2203066: The Bureau approved the white paper on Encouraging Private Sector Participation in National Trade Facilitation Bodies for publication and project exit.
3d	TPF	Discussion on the project “Revision of Recommendation 2”	The Bureau discussed the modification of the project proposal to align it with the UN rules. Chair Probert will speak with VC Igwe. Secretariat is waiting for a new project proposal.	
3e	TPF/AGRI	Project Proposal - Digitisation transit accompanying documents. (Document requirements for goods in transit).	Since the document was submitted late, the Bureau requested everyone to review and provide comments by COB 23 rd March 2022; and approve by written procedure by 28 March 2022.	
3x	Admin	See Annex for updates on other projects.	Chair Probert extended congratulations to Gerhard Heemskerk for his work on Sustainable Tourism.	
4a	Comm	Representation of UN/CEFACT by Bureau members or experts / Presence in other meetings - <i>ISO SMART program (including Use case, Business Model and Technical Solution)</i> - <i>ISO 23355/ TC 154: Visibility data interchange between logistics information service providers</i> - <i>ISO 5909 / TC 154: Data interchange processes of blockchain based negotiable maritime bill of lading related to e-Commerce platform</i> - <i>ISO 16356 / TC 154: Data and process of edible agricultural products based on Blockchain and DLT application</i>	Secretariat reported on the area of work – ISO Smart Programme. The deadline of use case submission is 15th April 2022. ISO 23355/TC 154 - New codes to be requested for inclusion in the D22A UN/EDIFACT Directory. Next ISO JWG8 ballot is scheduled for March 30 th , 2022. ISO 5909/TC 154 – Requested nomination for new project co-leader from IPSCA. Next ballot is scheduled for June 2022. ISO 16356/TC 154 – Next ballot is scheduled for the end of March 2022.	
5a	Admin	Liaison information Bureau call schedule until 28 th Plenary presented by Secretariat?	Chair Sue Probert – Representation to UNESCAP/ICAO/ADB Panel – March 23 rd , 2022. (Webinar)	

5b	Admin	Technical support and awareness	Discussed under agenda item 2b.	
5c	Admin	Overview of HoDs collaboration with Bureau	The item was postponed to the next Bureau call.	
6a	Admin	Planning for UN/CEFACT 28th Plenary 10-11 October <ul style="list-style-type: none"> • Agenda • UN/CEFACT Programme of Work • UN/CEFACT Bureau Report of Developments 	Secretariat presented the agenda, the programme of work, and bureau report of developments. Secretariat requests that the Bureau reviews the documents and verifies that all activities and initiatives they wish to proceed within the next 3 years are included in the document. Deadline for comments by COB 30th March 2022.	
6b	Admin	Planning for UN/CEFACT 38 th Forum 16-20 May 2022 <ul style="list-style-type: none"> • Approval of the webinar topics: TPF webinar Open Banking webinar AGRI cross domain discussion UN/EDIFACT Showcase 	Secretariat reported on the status of the preparation of the Forum. The Bureau approved the following webinars: <ul style="list-style-type: none"> • TPF webinar • Open Banking webinar • AGRI cross domain discussion • UN/EDIFACT Showcase 	Bureau decision 2203067: The Bureau approved four webinars for the 38 th UN/CEFACT Forum on TPF, Open Banking, Agri cross domain discussion and UN/EDIFACT Showcase.
6c	Admin	Preparations for the 70th session of the Commission Status update on the implementation of decisions taken at the 69th session	The Secretariat presented the documents. They will be finalized by Friday, 18 March together with Chair Probert.	
6d	Admin	Extension of domain coordinators and focal points mandates for a year until 15 July 2023	The Bureau decided to extend the mandate of all domain coordinators and focal point leaders for an extra year. Following their acknowledgement, they will remain in their roles until 15 July 2023.	Bureau decision 2203068: The Bureau approved the extension of domain coordinator and focal point leader mandates for a year until 15 July 2023.
9a	Admin	Other business	No other business.	
			Next Bureau call is on 6 April 10:00 AM CET (Geneva)	