

Bureau teleconference discussion notes
2nd November 2022, Teams session; 10:00 CEST

Item	Topic	Subject	Discussion	Action/Decision
1a	Admin	Roll Call	<p>Bureau present: Sue Probert, Ian Watt, Estelle Igwe, Tahseen Khan, Liliana Fratini Passi, Aleksei Bondarenko</p> <p>Bureau apologies: Marek Laskowski, Hanane Becha</p> <p>Secretariat: Kevin Bishop, Kamola Khusnutdinova, Aleksandra Kokoreva, Maria Teresa Pisani, Alla Shlykova, Jie Wei, Yan Zhang</p>	6 of 8 = Quorum
1b	Admin	Approval of the agenda		<p>Agenda agreed as provided with minor changes.</p> <p>The following items were added to the agenda:</p> <ul style="list-style-type: none"> • ICC DSI • UN LOCODE • Gregory Mundal expert status • White paper on the Use of Artificial Intelligence for Trade Facilitation
1c	Admin	Approval of meeting report of 21 st September	The Bureau reviewed the meeting minutes and approved them.	Bureau decision 2211001: The Bureau approved the meeting report of 21 st September.
1d	Admin		<p>The Bureau recorded approval of the decisions of the 21 September special Bureau call:</p> <p>2209101: The Bureau approved the meeting report of 7th September by written procedure.</p> <p>2209102: Bureau approved JSON schema naming and design rules: technical specification and JSON OPEN API naming and design rules: technical specification for publication by written procedure</p> <p>2209103: The Bureau approved the BRS MMT T&T for publication by written procedure.</p> <p>2209104: The Bureau approved the Reference Guide on Code Lists and Identifiers in the Textile and Leather Value Chains Project for approval for publication following internal review by written procedure.</p> <p>2209105: The Bureau approved the Timetable of the Bureau calls (until 29th</p>	Bureau decision 2211002: The Bureau recorded approval of the decisions of the 21 September special Bureau call.

			UN/CEFACT Plenary) by written procedure. 2209106: The Bureau approved ISO TC154 Terms of Reference (ToR) on the Joint Working Group between UNECE and ISO TC 154 by written procedure.	
2a	ISC	Catalogue of UN/CEFACT Deliverables		
2b	M+T	Fast Tracking of the BSP Reference Data Model as an ISO Standard	The Bureau discussed the Fast Tracking of the BSP Reference Data Model as an ISO Standard and queried the process involved. The Secretariat will report on this as part of the ISO report – Agenda Item: 4b.	
3a	M+T	Reference Guide on Code Lists and Identifiers in the Textile and Leather Value Chains Project: for project exit	The Bureau discussed and highlighted the issue of UN/EDIFACT directory maintenance which does not allow to create a new code list in the UN/EDIFACT Directories unless they are used within a specified UN/EDIFACT UNSM, and discussed the updating/adding of elements to the UNTDED. The Bureau suggested that a new project proposal is to be raised in M+T on managing such project requested additional code lists. The Bureau thanked the project team on the successful completion of the project.	Bureau decision 2211003: The Bureau approved the Code Lists and Identifiers in the Textile and Leather Value Chains Project for project exit.
3b	ISC	Cross-Industry Supply Chain Track and Trace: for project exit	The Secretariat reported on the process in the accompanying Plenary press release; as there is a lot of interest from society globally. The Bureau thanked the project team on the successful completion of the project.	Bureau decision 2211004: The Bureau approved the Cross-Industry Supply Chain Track and Trace for project exit.
3c	REG	Verifiable Credentials for Cross-Border Trade: for project exit	The Bureau approved the Verifiable Credentials for Cross-Border Trade for project exit. The Bureau thanked the project team on the successful completion of the project.	Bureau decision 2211005: The Bureau approved the Verifiable Credentials for Cross-Border Trade for project exit.
3d	ISC	Digitizing transit accompanying documents: record new project lead	The Bureau discussed the progress of the project and identified the new project lead as Eva Chan. Furthermore, welcoming Eva Chan, the Bureau expressed best wishes to the new project lead.	Bureau decision 2211006: The Bureau approved the new project lead Eva Chan for the Digitizing transit accompanying documents project.
3e	Admin	Addition of technical specification “Procedures for Reference Data Model (RDM) & Associated Artefacts Publication” the publication format of the UN/CEFACT JSON schemas and OpenAPI Specifications	The Bureau discussed the new format’s JSON schemas and OpenAPI technical specifications. The Bureau further suggests for an internal project proposal to add the new type of artefacts to the publication process.	Bureau decision 2211007: The Bureau approved the format of the UN/CEFACT JSON schemas and OpenAPI Specifications to be added to the

				existing UN/CEFACT Technical Publications.
3f	Reg	White paper on the Use of Artificial Intelligence for Trade Facilitation: for approval for publication	VC Khan presented the contents of the document and highlighted the importance of the thematic area. VC Khan asked the Bureau to review the paper and discuss it internally.	
3x	Admin	See Annex for updates on other projects	The Bureau reviewed the Annex with active UN/CEFACT projects and provided updates.	
4a	Comm	Representation of UN/CEFACT by Bureau members or experts / Presence in other meetings	<p>The Bureau recorded representation to the following meetings/events:</p> <ul style="list-style-type: none"> • VC Watt – University of Sydney Law Faculty – 13/11/2022 • VC Frattini Passi – 23/11/2022 to 25/11/2022 – Italian Forum on Electronic Payments, Currencies, and Trade Facilitation - Organized by the Italian Banking Association ABI in Milan with an expert Fabio Sorrentino. • Chair Sue Probert – 13/10/2022 ICC DSI IAD (Side Event) – Organized by ICC DSI as a side event to the annual SIBOS event • Chair Sue Probert – 14/10/2022 EU DTLF – Plenary of Subgroup 1 • Chair Sue Probert – 24/10/2022 to 28/10/2022 - IMO EGDH – Expert Group on Data Harmonization • Chair Sue Probert – 30/11/2022 SPECA - Conference on Multi-Modal Transport (MMT) in Baku, hosted by UNECE and Azerbaijan • Chair Sue Probert and V/C Hanane Becha – 22/11/2022 to 23/11/2022 – Antwerp - IMO Modelling Team Meeting • Chair Sue Probert – 9/11/2022 – WP.6 Annual Session in Geneva <p>The Secretariat recorded representation to the following meetings/events:</p> <ul style="list-style-type: none"> • Asia-Europe Meeting Seminar – 7/11/2022 • 41st Session of the ISO TC154 Plenary Meeting – 13/10/2022 to 14/10/2022 hosted by UNECE • WP.7 Annual Session 	
4b	Admin	UNECE ISO Collaboration	The item was moved to the 16 November meeting.	
4c	Admin	WCO UN/CEFACT alignment	The item was moved to the 16 November meeting.	

4d	Admin	EU Digital Product Passport	The item was moved to the 16 November meeting.	
4e	Admin	CCL BSP-RDM and ISO as a possible channels to market UN/CEFACT	The item was moved to the 16 November meeting.	
4f	Admin	IMO e-learning course "Introduction to implementation of Maritime Single Window"	The item was moved to the 16 November meeting.	
4g	Admin	IMO FAL Seminar input	The item was moved to the 16 November meeting.	
4h	Admin	ICC DSI	The item was moved to the 16 November meeting.	
5a	Admin	Liaison information EXCOM meeting (30 November 2022) Commonwealth Connectivity Agenda Gregory Mundal expert status	The Bureau discussed the UN/LOCODE issue and the approach to the EXCOM for support. The Secretariat highlighted the possible next steps and plans; and will formalize an urgent document that will be shared with the Member States. The secretariat will reach out to the mission to approve Gregory Mundal as an expert.	
5b	Admin	UN/LOCODE	The Secretariat reported that the UN/LOCODE has been analysed and determined by the UN ISU as not compliant with the UN security guidelines. This is an urgent matter and ways forward need to be developed jointly with the Advisory Group Chair and V/C.	
6a	Admin	39 th UN/CEFACT Forum – approval of the agenda	The Bureau discussed the proposed plan and organization of the 39 th UN/CEFACT Forum and the responsibilities of the expert groups (domains). VC Khan suggested improvements to the organization of the Forum by identifying the lead person organizing for each group. The Secretariat reported on inputs received so far from the various domains and presented the draft agenda.	
9a	Admin	Other business	The Bureau welcomes Jie Wei of the Secretariat.	
			Next Regular Bureau call is on 16th November at 10:00 CET (Geneva)	