

Bureau teleconference discussion notes
21st September 2022, Teams session; 10:00 CEST

Item	Topic	Subject	Discussion	Action/Decision
1a	Admin	Roll Call	Bureau present: Hanane Becha, Sue Probert, Marek Laskowski, Ian Watt Bureau apologies: Aleksei Bondarenko, Estelle Igwe, Tahseen Khan, Liliana Fratini Passi Secretariat: Kevin Bishop, Kamola Khusnutdinova, Aleksandra Kokoreva, Maria Teresa Pisani, Alla Shlykova, Yan Zhang	4 of 8 = No Quorum
1b	Admin	Approval of the agenda		Agenda agreed as provided.
1c	Admin	Approval of meeting report of 7 th September	The Bureau reviewed the meeting minutes and approved them. Since there is no quorum, according to the UN/CEFACT ToR, the list of proposed decisions will to the written procedure with the deadline for comments 26 September 2022.	Bureau decision 2209101: The Bureau approved the meeting report of 7 th September by written procedure.
3a	API Tech SPEC	JSON schema naming and design rules: technical specification: for approval for publication	V.C Marek presented the documents JSON schema naming and design rules: technical specification and JSON OPEN API naming and design rules: technical specification. The Bureau discussed the document and expressed gratitude to the project team for the excellent work done on this significant milestone. Since there is no quorum, according to the UN/CEFACT ToR, the list of proposed decisions will go to the written procedure with the deadline for comments 26 September 2022.	Bureau decision 2209102: The Bureau approved JSON schema naming and design rules: technical specification and JSON OPEN API naming and design rules: technical specification for publication by written procedure
3b	TT	BRS Integrated Track and Trace for Multi-Modal Transportation BRS: for approval for publication.	The Bureau discussed the successful completion of the Integrated Track and Trace for Multi-Modal Transportation BRS and congratulated the project team. Since there is no quorum, according to the UN/CEFACT ToR, the list of proposed decisions will to the written procedure with the deadline for comments 26 September 2022.	Bureau decision 2209103: The Bureau approved the BRS MMT T&T for publication by written procedure.
3c	eGov PDA	Reference Guide on Code Lists and Identifiers in the Textile and Leather Value Chains Project: for approval for publication and project exit	The Secretariat presented the document and stated the review process. The Bureau discussed the document, highlighted minor errors, and suggested that the guide requires an immediate internal review. The Bureau expressed gratitude to the Secretariat and the project team, namely Mr Gerhard Heemskerk for his contributions and excellent work. Since there is no quorum, according to the UN/CEFACT ToR, the list of proposed decisions will to the written procedure with the	Bureau decision 2209104: The Bureau approved the Reference Guide on Code Lists and Identifiers in the Textile and Leather Value Chains Project for approval for publication following internal

			deadline for comments 26 September 2022.	review by written procedure.
6c	Admin	Timetable of the Bureau calls (until 29 th UN/CEFACT Plenary)	The Bureau reviewed the timetable of bureau calls and amended the date of the next call. Since there is no quorum, according to the UN/CEFACT ToR, the list of proposed decisions will to the written procedure with the deadline for comments 26 September 2022.	Bureau decision 2209105: The Bureau approved the Timetable of the Bureau calls (until 29 th UN/CEFACT Plenary) by written procedure.
9a	Admin	Other business <ul style="list-style-type: none"> • ISO TC154 CAG 	The Secretariat discussed the <i>interim (1st draft)</i> of the proposed Terms of Reference (ToR) on the Joint Working Group between UNECE and ISO TC 154 prepared by The Secretariat, Chair Probert and VC Hanane. The Bureau will review the <i>interim (1st draft)</i> proposed Terms of Reference (ToR) on the Joint Working Group between UNECE and ISO TC 154. ISO JWG8 ToRs document to be approved is the UNECE input to the TC154 management. After submission to the ISO TC154 secretariat, our proposal document will be discussed with the ISO developed proposed ToRs document and then there will be a joint discussion to develop a combined final proposal document. Since there is no quorum, according to the UN/CEFACT ToR, the list of proposed decisions will to the written procedure with the deadline for comments 26 September 2022.	Bureau decision 2209106: The Bureau approved ISO TC154 Terms of Reference (ToR) on the Joint Working Group between UNECE and ISO TC 154 by written procedure.
			Next Regular Bureau call is on 2nd November at 10:00 CET (Geneva)	