Bureau teleconference discussion notes
7 July 2022, Teams session; 10:00 CEST

Item	Topic	Subject	Discussion	Action/Decision
1a	Admin	Roll Call	**Bureau present**: Hanane Becha, Aleksei Bondarenko, Tahseen Khan, Liliana Fratini Passi, Sue Probert, Ian Watt **Bureau apologies**: Marek Laskowski, Estelle Igwe **Secretariat:** Kevin Bishop, Maria Ceccarelli, Kamola Khusnutdinova, Aleksandra Kokoreva, Alla Shlykova, Yan Zhang, Angelica Zundel	**6 of 8 = Quorum**
1b	Admin	Approval of the agenda	The Bureau added the following points to the agenda: - BRS integrated track and trace for multi-modal transportation: for public review - White Paper on Verifiable Credentials for Cross Border Trade: for approval by written procedure, publication and project exit - Plenary document: Extra-budgetary Contribution to a United Nations Fund for the activities of the UN/CEFACT - Publication of 22A Technical Artifacts	Agenda agreed as provided with minor changes.
1c	Admin	Approval of meeting report of 1 June 2022	The Bureau reviewed the meeting minutes and approved them.	**Bureau decision 2207086:** The Bureau approved the meeting report of 1 June.
2a	ISC	Catalogue of UN/CEFACT Deliverables	The item is discussed under 4b.	
3a	eDATA	IoT for Trade Facilitation: record approval by written procedure & project exit	Following the written procedure, on 8 June until 8th June 2022, the Bureau approved Report of eDATA Management Domain on Internet of Things in Trade Facilitation: Internet of Things in Supply Chains and Government Services and Report of eDATA Management Domain on Internet of Things in Trade Facilitation: Guide to Internet of Things Technology, Communications and Connectivity. The Bureau approved the project IoT for Trade Facilitation for project exit.	**Bureau decision 2207087:** The Bureau approved the Report on Internet of Things in Trade Facilitation: Internet of Things in Supply Chains and Government Services and Report on Internet of Things in Trade Facilitation: Guide to Internet of Things Technology, Communications and Connectivity for publication by written procedure. **Bureau decision 2207088:** The Bureau approved IoT for Trade Facilitation

				project for project exit.
3b	ITP	Possible UN/CEFACT projects in support of Ukraine recovery	Secretariat welcomes possible new projects proposals in support of Ukraine recovery with a possibility of additional funding for such project XB funding. UN/CEFACT is ready to participate and support the projects on Digitalization that should be launched by UNECE. Secretariat will communicate to UNECE management that UN/CEFACT is ready to support projects as above. Chair Probert informed that EU is looking to fund transport corridors projects and may be interested in UNTTC deliverables.	
3c	SCP	E-negotiation: approval of the guide	E-negotiation BRS has been successfully published. VC Watt and Chair Probert suggested that the guide should be presented to the Plenary for information.	**Bureau decision 2207089:** The Bureau approved e-negotiation guide for publication.
3d	Track and Trace	BRS integrated track and trace for multi-modal transportation: for public review	This BRS showcases different technologies that could be used for track and trace. Core component library was confirmed to be complete enough as is to cover the BRS data requirements.. VC Becha stressed the relevance of this initiative for enabling real track and trace of products. The Bureau thanked VC Watt and VC Becha for their work on this BRS. The Bureau agreed to approve the document for public review following the written procedure until 13 June COB. The Bureau requested the secretariat to advertise the public review on LinkedIn and in the focus page on UN/CEFACT page. VC Bondarenko proposed to have a mini conference on this topic. The secretariat welcomes drafts for a news item to be published on UNECE website.	
3e	eGov PDA/eDATA	White Paper on Verifiable Credentials for Cross Border Trade: for approval by written procedure, publication and for project exit	VC Khan presented the White Paper on Verifiable Credentials for Cross Border Trade which addresses many concerns such as identifying identifiers and digital identity. Talking into account the importance of this paper and the scope which goes beyond the CoO project, Chair Probert proposed to launch a new project to place this publication. This white paper will be presented to the Plenary for information. The Bureau agreed to approve the White Paper on Verifiable Credentials for Cross Border Trade developed by e-data domain by written procedure by 13 July.	

			The Bureau agreed to approve a new project proposal on verifiable credentials for cross border trade by written procedure by 13 July.	
3f	TPF/AGRI	Project proposal - Digital Product Conformity Certificate Exchange	VC Watt presented a new project on Digital product conformity certificate exchange. The Bureau approved the launch of the Digital product conformity certificate exchange project with project leader Brett Hyland and supporting VC Watt and VC Igwe.	**Bureau decision 2207090:** The Bureau approved the launch of the Digital product conformity certificate exchange project with project leader Brett Hyland and supporting VC Watt and VC Igwe.
3x	Admin	See Annex for updates on other projects	The Bureau reviewed Annex 1 table with all active projects.	
4a	Comm	Representation of UN/CEFACT by Bureau members or experts / Presence in other meetings	Chair Probert reported on the event on 30 June on providing a digital trade standards teach-in for the UK Government for Cabinet Office and HMR.	
4b	Admin	UN/CEFACT ISO Collaboration	The Secretariat recalled that only Secretariat staff is allowed to speak on behalf of UNECE. VC Becha thanked the team for the work to align ISO and UN/CEFACT standards.	
4c	Admin	ICC DSI Industry Advisory Board meeting	This item was not discussed during the meeting.	
4d	Admin	Extra-budgetary Contribution to a United Nations Fund for the activities of the UN/CEFACT	Chair Probert asked the secretariat to revise document ECE/TRADE/C/CEFACT/2008/39 Extra-Budgetary Contributions to a United Nations Trust Fund for the Activities of the United Nations Centre for Trade Facilitation and Electronic Business and present it to the Plenary for information.	
4e	Admin	Publication of 22A Technical Artifacts	Chair Probert reported that the D22A CCL, the core component library has been completed using the QA procedures and is being published. There have been 9 submissions. To be added to the streamlined page: e-Negotiation; Preferential CoO. Travel and Tourism and Cross-Border Management RDMs with artifacts need also to be added to the streamlined page as a separate section.	
5a	Admin	Liaison information	The secretariat reported on the UN/LOCODE meeting and UNDA 14 Blockchain meeting. The UNDA 14 project brings together the 5 UNRCs as well as UNCTAD and is led by UNESCWA. The project will strengthen national innovation and technological capacities related to the use of blockchain	

			technology in customs and trade operations in five selected developing countries, to boost trade and enhance competitiveness in support of sustainable development. UNCTAD is tasked with the blockchain report preparation. The secretariat provided UN/CEFACT publications to UNCTAD.	
5b	Admin	ISO/IEC/ITU/UNECE MoU/MG - Semantics workshop	The secretariat reported on the preparations on the ISO/IEC/ITU/UNECE MoU/MG - Semantics workshop.	
6a	Admin	Update on UN/CEFACT 28th Plenary 10-11 October 2022	The secretariat is preparing documents for publication and translation.	
6b	Admin	HoD report	The secretariat will circulate the HoD report for written procedure with the deadline of 13 July.	.
9a	Admin	Other business	No other business.	
			Next Bureau call is on **3 August 10:00 AM CEST** (Geneva)	