

Bureau teleconference discussion notes
4 May, Teams session; 10:00 CEST

Item	Topic	Subject	Discussion	Action/Decision
1a	Admin	Roll Call	<p>Bureau present: Hanane Becha, Estelle Igwe, Tahseen Khan, Marek Laskowski, Liliana Fratini Passi, Sue Probert, Ian Watt</p> <p>Bureau apologies: Aleksei Bondarenko</p> <p>Secretariat: Kevin Bishop, Maria Ceccarelli, Kamola Khusnutdinova, Alla Shlykova</p>	7 of 8 = Quorum
1b	Admin	Approval of the agenda	<p>The Bureau added the following points to the agenda:</p> <ul style="list-style-type: none"> • Recommendation on Encouraging Private Sector Participation in National Trade Facilitation Bodies • MSME training materials • TC154 project 5909 (Data elements, blockchain) • TC154 5909 (ISO vote) • GS1 roundtable 10 May • UNECE events on Georgia and Kyrgyzstan 	Agenda agreed as provided with minor changes.
1c	Admin	Approval of meeting report of 6 th April 2022	The Bureau reviewed the meeting minutes and approved them.	Bureau decision 2205074: The Bureau approved the meeting report of 6 April 2022.
2a	ISC	Catalogue of UN/CEFACT Deliverables	The item was postponed to the next Bureau meeting.	
3a	SCMP	Transfer of MLETR-compliant Titles and ISO project TC154 5909 Project	<p>The Bureau will have further discussions on the item. The Bureau highlighted the fact that TC154 are reusing UN/CEFACT Standards in the work. The UN/CEFACT will accept submissions to the CCL.</p> <p>VC Watt discussed the mapping of the UNTDID to ISO TC154 5909 Project; and raised the question on which data elements are specific to the blockchain and which are normal data elements.</p> <p>VC Khan raised the concerns of the project team of the MLETR Project in light of the collaboration with ISO TC 154. He recommended that UN/CEFACT progresses with the work of the project following the guidelines of the MOU.</p>	
3b	TPF	Discussion on the project “Revision of Recommendation 2”	The Secretariat updated the Bureau on the Revision of Recommendation 2 title discussion. To keep the number 2, the title should remain the same as the original recommendation with possibility to add a subtitle and a footnote to explain. The Bureau approved Rec 2 rev. for publication subject to the title modification. Drafting end date was changed to 24 May 2022.	Bureau decision 2205075: The Bureau approved Revision of Recommendation 2 text for publication subject to the title change to reflect the original recommendation.

3c	M+T	API Tech Spec: project update	The bureau approved the change of project leadership for the API Tech Spec from Ian Watt to Jörg Walther.	Bureau decision 2205076: The bureau approved Jörg Walther as a new leader for the API Tech Spec project.
3d	TT	BRS of experience programs information exchange process: for publication	VC Watt presented the contents of the BRS and recommended the BRS for publication. VC Watt congratulated the team on the hard work on the development of the BRS.	Bureau decision 2205077: The Bureau approved the BRS on “Experience Programs Information Exchange Process” for publication.
3e	eData	White paper on IoT on TF: for publication and project exit	VC Khan presented the contents of the WP and recommended it the approval. The Bureau congratulated the project team on the work done. VC Becha expressed a view that RFID technology be explored more in the paper. The length of the paper exceeds the white paper requirements and will not be translated for the Plenary.	Bureau decision 2205078: The Bureau approved the White Paper for publication subject to review by VC Becha (until 11 th May) and any reformatting required by the Plenary submission requirements and the project for project exit.
3f	TPF	Recommendation on Encouraging Private Sector Participation in National Trade Facilitation Bodies	The bureau discussed the proposal for the project “Recommendation on Encouraging Private Sector Participation in National Trade Facilitation Bodies” and approved it subject to the required HoD support.	Bureau decision 2205079: The Bureau approved the launch of the project “Recommendation on Encouraging Private Sector Participation in National Trade Facilitation Bodies” with VC Igwe and Christy Robinson as a project lead.
3g	Other	MSME training materials	The Secretariat requested to VCs to provide the material and graphics used for the publications in a modifiable version to enable translations to be developed for inclusion in the planned multilingual training materials.	
3x	Admin	Annex of projects.	The Bureau reviewed the annex of active projects.	Bureau decision 2205080: The Bureau approved the project x “eNegotiation to move to project exit”
4a	Comm	Representation of UN/CEFACT by Bureau members or experts / Presence in other meetings <ul style="list-style-type: none"> • TC154 project 5909 (Data elements, blockchain) • TC154 5909 (ISO vote) GS1 roundtable 10 May 	The Bureau informed of the following planned representation at external meetings: VC Hanane – SMDG Meeting –2022-05-10 to 2022-05-12 VC Watt – GS1 Digital Product Conformity, Credentials and eCertificates – Webinar	

			VC Watt – Australian Traceability Summit (Victorian Gov AGRI) – Webinar – 2022-05-06 Chair Probert – Presentation of the CCL/CCTS to ISO TC 295 - Audit and Accounting Domain – 2022-04-27	
5a	Admin	Liaison information	No liaison information for the reporting period.	
6a	Admin	Update on UN/CEFACT 28 th Plenary 10-11 October 2022	The Secretariat updated the bureau on the progress made on the documents and expressed gratitude for the comments received.	
6b	Admin	Update on UN/CEFACT 38 th Forum 16-20 May 2022 UNECE events on Georgia and Kyrgyzstan	The Bureau requested to be provided with details on UNECE side events during the 38 th UN/CEFACT Forum. The Secretariat reported to the bureau on the preparation to the UN/CEFACT 38 th Forum. The Forum will have 19 sessions.	
9a	Admin	Other business	No other business.	
			Next Bureau call is on 6 July 10:00 AM CEST (Geneva)	