

Bureau teleconference discussion notes
9 February 2022, Teams session; 10:00 CET

Item	Topic	Subject	Discussion	Action/Decision
1a	Admin	Roll Call	<p>Bureau present: Sue Probert (Chair), Marek Laskowski, Estelle Igwe, Aleksei Bondarenko, Hanane Becha</p> <p>Bureau apologies: Liliana Fratini-Passi, Tahseen Khan, Ian Watt,</p> <p>Secretariat: Maria Ceccarelli, Alla Shykova, Kevin Bishop, Yan Zhang</p>	5 of 8 = Quorum
1b	Admin	Approval of the agenda		Agenda agreed as provided.
1c	Admin	Approval of meeting report of 12 January 2022	Bureau reviewed the meeting minutes and approved them.	Bureau decision 2202060: The Bureau approved the meeting report of 12 January 2020.
2a	AGRI	AGRI migration to SISC – PoW	The item was postponed to next bureau call.	
3a	FP	White paper on “Open finance to support trade facilitation”	No comments were received during the public review. The Domain Coordinator Fabio Sorrentino, presented the White Paper.	Bureau decision 2202061: The Bureau approved the White paper on “Open finance to support trade facilitation” for publication and project exit.
3b	eData	BRS Inter-ledger preferential certificate of origin	During the public review of the BRS Inter-ledger preferential certificate of origin, no comments were received. Bureau decided to approve the BRS Inter-ledger Preferential Certificate of Origin by written procedure, which will end on 17th February 2022.	
3c	TT	BRS –Experience programs Technical Artefacts.	The Bureau approved the BRS on Experience programs Technical Artefacts to go to the 60-day public review. The Secretariat will provide the BRS to the (UNWTO) World Tourism Organization for review and comments. Bureau proposed that an Executive Guide on this topic should be prepared.	Bureau decision 2202062: The Bureau approved the BRS on Experience programs Technical Artefacts to go to the 60-day public review.
3d	TPF	Discussion on the project “Revision of Recommendation 2”	The output of this project is not in line with a revision of Recommendation 2. If the aim of the project will remain a Recommendation, it will need a different numbering. The Secretariat will ask the project leader to amend the project proposal and to present it to the next Bureau call.	
4a	Comm	Representation of UN/CEFACT by Bureau members or experts / Presence in other meetings or events was recorded:	<p>Chair Sue Probert</p> <ul style="list-style-type: none"> • GS1 Global Seminar – How EDI will be like in 2050. (21st of Feb 2022) – Presentation • International Network of Customs Universities - Single Window – (24th of Feb 2022) – Presentation 	

			<ul style="list-style-type: none"> Invitation to join the Legal Reform Advisory Board – (1st call 22nd of Feb 2022) <p>Vice Chair Ian Watt</p> <ul style="list-style-type: none"> 12 April with DFAT on knowledge transfer re UN/CEFACT. 	
5a	Admin	<p>Liaison information</p> <ul style="list-style-type: none"> Intersessional Approval for UN/LOCODE 	The Secretariat reported on the Intersessional Approval for UNLOCODE. The mandate and terms of reference were circulated; they will be discussed during the EXCOM Meeting of 3 rd of March 2022. Chair Sue Probert invited to join EXCOM meeting.	
5b	Admin	Technical support and awareness	Postponed to the next Bureau Call for discussion. Chair Sue Probert informed that she is compiling a document to be shared before the next Bureau call to initiate discussion on this topic on the call.	
5c	Admin	Overview of HoDs collaboration with Bureau	<p>The Secretariat is calling for UN/CEFACT HoDs to have a more active role. HoDs need to be reconfirmed every two years, and the secretariat will begin the process of reconfirming them in view of the timing of the next Plenary.</p> <p>DC Fabio Sorrentino reported on behalf of VC Liliansa Fratini Passi on the engagement of Italy on the Call to Action for Improved Digitization of the UN/CEFACT Standards.</p> <p>The Secretariat welcomes this response to the call of action and encourages other VCs to do the same in their countries.</p>	
6a	Admin	<p>Planning for UN/CEFACT 28th Plenary 10-11 October</p> <ul style="list-style-type: none"> UN/CEFACT Programme of Work UN/CEFACT Bureau Report of Developments 	<p>The plenary will take place the 10th October and 11th Oct. morning in hybrid mode with interpretation. The afternoon of the 11th there will be an informal virtual segment in English only to discuss on the future challenges and the theme of next year's ECE Commission: Digital green Transformation towards sustainable development of the UNECE region.</p> <p>The Secretariat circulated the request for inputs for the Programme of Work to Domain Coordinators and Bureau Members with a deadline of end of February for comments. The Secretariat will draft the Bureau Report of Development and will share it in time for discussion on the next Bureau Call.</p>	
6b	Admin	Planning for UN/CEFACT 38 th Forum 16-20 May 2022	<p>The Secretariat didn't receive any new requests for lunch and learn or webinar sessions for the UN/CEFACT 38th Forum.</p> <p>All sessions slots in the main morning and afternoon segments were confirmed.</p> <p>The planning schedule will be posted to the Bureau sharing drive to enable V/Cs to liaise on progress with their Domain Coordinators and Focal Point Leaders.</p>	
6c	Admin	Preparations for the 70 th session of the Commission Status	Deadline for the Inputs towards a Toolbox of ECE instruments related to the theme of the high-level segment of the seventieth	

		<p>update on the implementation of decisions taken at the 69th session</p> <ul style="list-style-type: none"> Positioning of UN/CEFACT 	<p>Commission session: “Digital and green transformations towards sustainable development of the UNECE region” is 15th of March.</p> <p>Kevin Bishop and Chair Sue Probert will draft the table to be submitted. The Secretariat will also draft a brief paper that will accompany the draft (will be shared for comments by next Bureau call)</p>	
6d	Admin	Extension of domain coordinators’ mandates	The current mandates for the domain coordinators and focal points will expire in July 2022. The secretariat proposed to extend them instead of conducting new elections.	
9a	Admin	Other business	No other business items were raised.	
9x	Admin	Next Bureau call	Next Bureau call is on 9 March 10:00 AM CET (Geneva)	