

Bureau teleconference discussion notes and decisions
15 December 2021, Teams session; 10:00 CET

Item	Topic	Subject	Discussion	Action/Decision
1a	Admin	Roll Call	<p>Bureau present: Sue Probert (Chair), Liliana Fratini-Passi, Ian Watt, Hanane Becha, Marek Laskowski, Tahseen Khan</p> <p>Bureau apologies: Aleksei Bondarenko, Estelle Igwe</p> <p>Secretariat: Maria Ceccarelli, Alla Shlykova, Kevin Bishop, Yan Zhang</p>	5 of 8 = Quorum
1b	Admin	Approval of the agenda	<p>The following points were added:</p> <p>2a: Changes to CUE and the website</p> <p>3b: White Paper on Private Sector Participation in NTFB</p> <p>5b: UNECE/UN/CEFACT liaison with the ICC DSI initiative</p>	Agenda agreed as provided with some additions.
1c	Admin	Approval of meeting report of 17 November.	Bureau reviewed the meeting minutes and approved them.	Bureau decision 2112053: The Bureau approved the meeting report of 17 November 2021.
2a	Admin	Changes to CUE and the website	<p>Secretariat reported on the current audit of CUE and the progress on the update of the streamlined page.</p> <p>Chair invited everyone to join a call to discuss the needed changes to the streamlined page.</p> <p>Chair reminded all Vice Chairs to encourage domain coordinators and project leaders to keep the CUE pages updated.</p> <p>Bureau proposed to have an extended Bureau call.</p>	
3a	M+T	JSON-LD web vocabulary project proposal	<p>A project proposal was put forward for a project on “JSON-LD web vocabulary project proposal”. The proposed Project Leader is Nis Jespersen and proposed supporting Vice Chair is VC Laskowski.</p> <p>The project will contain a part on publication guidelines and procedures for the secretariat.</p>	Bureau decision 2112054: The Bureau approved the launch of “JSON-LD web vocabulary project proposal with Project Leader Nis Jespersen and supporting VC Laskowski pending three HoD support following minor changes.
3b	ITP	White Paper on Private Sector Participation in NTFB	White Paper on Private Sector Participation in NTFB should go to the public review. Since it was submitted late, it will be put forward for a written procedure approval until Wednesday 22 nd December for comments.	
3c	General	Extension of milestones of the delayed projects until 30 June 2022	<p>The Bureau has extended the draft development milestones until 30 June 2022 for the following projects:</p> <ul style="list-style-type: none"> • SWAM • CI SC Track/Trace • MLETR Titles • Sustain. Tourism • Exp.Prog. Tech.Art. 	Bureau decision 2112055: The Bureau approved a draft development milestone extension until 30 th June 2022 for all projects nearing their milestone deadline.

			<ul style="list-style-type: none"> • Dangerous Goods • IMO eFAL • A+A – RDM • IoT for TF • Digital ID for TF • Use of AI in TF • UN/CEFACT Chain project • eQuality Certificate • Waste Mgmt/Analysis • RDM2API • API Town Plan • Maintenance CCBDA and XML NDR • API TechSpec 	
3x	Admin	Pending projects See Annex 1	Textile BRS Extension project and CE RDM project: HoD support received: BR, SI, SE, RU, ES, VN. Digital ID for TF project: VC Khan reported that he is still searching for a new project lead.	
4a	Comm	Representation of UN/CEFACT by Bureau members or experts / Presence in other meetings	<p>Second international seminar on trade facilitation took place in Bishkek, Kyrgyzstan with participation of UNECE Secretariat and VC Bondarenko. Training materials promote the use of UN/CEFACT standards.</p> <p>Secretary participated in the GS1 NGTAG webinar to present the connection of UN/CEFACT standards to the work of other organizations working in digitalization. VC Watt mentioned the relevance of participation to the promotion of CEFACT Standards in the Australian region. Chair Sue stressed the importance of collaboration with GS1.</p> <p>Chair Sue Probert spoke on 10th December at Central Asia Online Seminar SPECA, Steve Capell spoke at the UN RC webinar on Next Generation Trade Facilitation.</p>	
5a	Liaison	Liaison Report for eB MOU	<p>Secretariat reported on the Eb MoU/MG meeting, which took place on 1-2 December 2021, VC Watt was present together with seven (7) UN/CEFACT domain coordinators. Resolutions encouraging streamlining with UN/CEFACT semantics are still active. New resolutions included the following topics: API, Circular Economy, Artificial Intelligence.</p> <p>Secretariat reported on JWG8 Joint logistic data contents and process WG and two projects: CD 23355: Logistics visibility data interchange between logistics information service providers and PWI: Data and process of edible agricultural product based on Blockchain and DLT application.</p> <p>Chair Sue Probert highlighted the importance of UN/CEFACT participation in TC154.</p>	
5b	Liaison	UNECE/UN/CEFACT liaison with the ICC DSI initiative	Bureau stressed the importance of cooperating with ICC DSI to integrate UN/CEFACT standards in the project. UNECE has an MoU with ICC dated form 2002 that could be revived.	

7b	Comm	HoD Report – any topics to be added	Secretariat presented the draft Bureau report.	
9a	Admin	Other business	No other business was mentioned.	
9x	Admin	Next Bureau call	Next Bureau call: Wednesday, 12 January 2021 from 10:00 CET (Geneva)	