

Bureau teleconference discussion notes and decisions
20 October 2021, Teams session; 10:00 CEST

Item	Topic	Subject	Discussion	Action/Decision
1a	Admin	Roll Call	<p>Bureau present: Sue Probert (Chair), Aleksei Bondarenko, Ian Watt, Hanane Becha, Harm Jan van Burg, Tahseen Khan, Marek Laskowski</p> <p>Bureau apologies: Estelle Igwe, Liliana Fratini-Passi</p> <p>Secretariat: Maria Ceccarelli, Alla Shlykova</p>	7 of 9 = Quorum
1b	Admin	Presentation of the Agenda	<p>Points added:</p> <ul style="list-style-type: none"> • 2d Resignation of VC Slot and Acting VC Van Burg • 3g CII Light project – proposal • 4b ToS TSCEVC • 7a EON news release 	Agenda agreed as written with minor additions.
1c	Admin	Approval of meeting report of 6 September		<p>Bureau decision 2110033: The Bureau approved the meeting report of 6 September 2021.</p>
2a	Admin	Discussions on points which have already been decided in the Bureau through deliverables or directly through Bureau decisions	This point was postponed to the next meeting.	
2b	Admin	Clarification from the Secretariat on the delays for publishing recommendations	<p>a) The Bureau highlighted that the textile and OCHA recommendations were not yet available online, the delays of several months are of concern. Chair proposed to discuss this issue with the Secretary.</p> <p>b) The Bureau requested all presentations from the UN/CEFACT Forum to be uploaded to the Forum website as soon as possible.</p>	
2c	Admin	WP.6 GRSI	<p>Secretariat reminded that UN/CEFACT White paper on <u>Women in Trade Facilitation</u> contains several provisions on gender inclusiveness in trade facilitation. Secretariat further clarified that signing WP6 Declaration on gender is a straightforward process, UN/CEFACT will be added to the list of signatories of WP6 Declaration on gender. One Bureau VC raised a concern that UN/CEFACT standards are already mentioned in the eB MoU. The topic was put forward to the next Bureau call to confirm if UN/CEFACT accepts to endorse this declaration.</p>	
2d	Admin	Resignation of VC Slot and Acting VC Van Burg	VC Slot sent in his resignation on 1 November 2021. The Chair acknowledged the contribution of VC Slot. Bureau expressed appreciation to Harm Jan van Burg as an Acting	

			<p>Vice Chair replacing VC Slot during his illness. Bureau suggested Harm Jan van Burg continuing working with Forum Organizing Committee. Harm Jan van Burg gave his availability to continue to support the Bureau in future. Secretariat highlighted article 70:</p> <p>70. In the event that a Vice Chair resigns before the end of his/her term or if an unexpected event vacates a Vice Chair seat, and there are more than four Vice Chairs remaining, the remaining Bureau Members can either:</p> <p>(a) Elect by majority a replacement until the next Plenary when an election can be held; or</p> <p>(b) Choose to cover the workload until the next Plenary when an election can be held.</p>	
3a	TPF	Rec2Rev	<p>The Revision of Recommendation 2 project has been completed. A move to its 60-day public review was requested. A comment was raised that although the text was good and the Recommendation revision is very important, the text could benefit from a short internal Bureau review prior to public review. The Bureau decided to approve the public Rec2 Rev review following the internal review meeting.</p>	<p>Bureau decision 2110034: The Bureau approved to launch the public review of Rec2Rev following a Bureau internal review meeting.</p>
3b	SWD	TIP BRS	<p>The project team reviewed the comments from the public review and all suggestions. No objections had been received during the public review. The team requested final approval and project exit. The Bureau suggested postponing the project exit until the work on technical artifacts finishes.</p>	<p>Bureau decision 2110035: The Bureau approved the TIP BRS for publication and technical artifacts production.</p>
3c	SCMP	Automotive	<p>Revised Dispatch BRS & revised Scheduling BRS have finished public review. There were very few changes to the library and these will be submitted to the CCL Library Team for processing. However, extensions to the existing CCBDA message structures were identified, and these are being incorporated into the SCRDM RDM.</p>	<p>Bureau decision 2110036: The Bureau approved the two BRS for publication and project exit.</p>
3d	eDATA	IoT in TF	<p>The project team presented the developed white paper and requested that it should be approved to move forward to its 60-day public review. It requests to move to its 60-day public review. The Bureau approved the eDATA White Paper on “IoT for Trade Facilitation” to go forward to a 60-day Public Review.</p>	<p>Bureau decision 2110037: The Bureau approved the eDATA White Paper on “IoT for Trade Facilitation” to go forward to a 60-day Public Review.</p>
3e	F+P	Open Finance	<p>The Bureau needed further explanation of the submitted white paper from the project team and unfortunately decided to postpone this request until next Bureau call. It was noted that this delay might mean no translation for RU and FR will be possible for submission to the Plenary. The Bureau agreed to invite Fabio to join their next call. The Chair requested all Vice Chairs to read this white paper and submit any comments to support the next discussion.</p>	
3f	M+T	CCBDA and XML NDR	<p>Secretariat informed that the Maintenance CCBDA and XML NDR was approved on 10 September by written procedure.</p>	<p>Bureau decision 2110038: The Bureau approved the Maintenance updates for the CCBDA and XML NDR technical specifications by written procedure</p>

3g	SCMP	CII Light	No project proposal was presented for this Bureau call and, this item was therefore postponed to the next Bureau call subject to a project proposal submitted for circulation in time.	
3x	Admin		HOD support of DE, FI, MA, NL, RU, SI, UA for the Rec 2 rev project was noted and acknowledged by the Bureau. Bureau members are requested to follow up with their respective project team leaders and to ensure that updated project milestones are submitted where needed.	
4a	Events		Upcoming events will include <ol style="list-style-type: none"> 1. Fifth Meeting - UN/LOCODE Advisory Group on 8-9 November 2021 2. First Meeting - Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains in the Circular Economy - First Meeting on 10 November 2021 3. eB MoU webinar on Blockchain 22 October 	
4b	Subgroup		Secretariat presented the agenda for the First Meeting of the Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains in the Circular Economy. Secretariat requested Bureau's input for a briefing note and presentation on UN/CEFACT relevant deliverables and projects plus any suggestions for possible speakers and experts to eventually engage in the session. Secretariat will send a follow up reminder. UN/CEFACT Bureau and experts are invited to participate. Bureau suggested reusing the UN/CEFACT inputs to the upcoming eB MoU webinar.	
4x	Comm	Representation of UN/CEFACT by Bureau members or experts	VC Watt will speak at CILT Malaysia webinar on 17 th November. VC Watt will speak at GS1 NGTAG webinar on 9 th December. VC Becha has been invited to moderate a panel at the WCO Techcon event 10-11 November and Chair Probert will speak on a round table at the same event. Chair Probert spoke at a recent Smart Maritime Network online event. VC Bondarenko will speak at the Intersessional working group on trade – Economies in Central Asia SPECA Forum in person on November 16 th in Tashkent, Uzbekistan. Markus Pikart & AGRI domain coordinator will participate in STDF meeting. ICC DSI LAB initiative was briefly discussed as potentially important for UN/CEFACT with the request for discussion with the Secretariat on how this opportunity can be followed up. Secretariat reminded that all presentations have to be sent with the Secretariat for pre-approval.	
5a	Liaison	Liaison information	Chair provided information that the WCO is developing a major new version which will not be fully backwards compatible with earlier versions. This new WCO Data Model v4.0.0 is not scheduled for release until 2023.	

7a	Comm	EON news release	Bureau have been asked to consider whether UN/CEFACT would be interested to maintain a set of code lists for this initiative.	
7b	Comm	HoD Report	Secretariat requested Bureau to submit any topics which could be included.	
9a	Admin	Other business	SWAM project meetings – Secretariat organized and launched meetings and circulated information.	
9x	Admin	Next Bureau call	Next Bureau call: Wednesday, 17 November 2021 from 10:00 CET (Geneva)	