

DRAFT - Bureau teleconference discussion notes and decisions

Monday, 9 February 2015, 16:00 – 19:00 hrs

Participants:

Bureau: Harm Jan van Burg, Raffaele Fantetti, Stuart Feder (Chair), Anders Grangård, Tahseen A. Khan, Estelle Igwe, Lance Thompson

Advisers: Eduardo Gutentag

Secretariat (as from 18:30): Maria Rosaria Ceccarelli, Antonio Petrella

Agenda item	Discussion	Action/Decision
1. Roll-call	Quorum: 4-5 of 7 Bureau members = quorum	
2. Agree Draft Agenda		Agreed
3. Approve notes of previous sessions	Approved: 12 and 19 January	
4.		
5. Planning next call	Next call: Wednesday, 11 February, 16:00-18:00 hrs Next Face-to-Face: Sunday 15 February, 10:00-18:00, Geneva	
6. Priority topics	Elections – agreed procedures for mid-term Vice Chair vacancy is covered in existing documents EEC rapporteur topic – to be reviewed further by secretariat Project Review and Support draft note agreed to be presented as DRAFT-WORK IN PROGRESS MISC document to Plenary Liaison Policy – note to be prepared following meeting with Office of Executive Secretary External Communication – to be addressed with Liaison Policy issues in a note UNTDDED – awaiting secretariat’s review of Bureau comments on note prepared by secretariat UN/LOCODE – Friday session envisaged during Forum in April 2015 Domains and Domain Coordinators – follow-up discussion, now considering ITP PDA to become Trade Facilitation Policies with two domains: International Trade Procedures and Single Windows Slides for Plenary – initial set to be provided asap, by next call, and revisions to be taken up on Sunday, slides on significant project developementes requested asap 26 th UN/CEFACT Forum to be held in Marseille from 2-6 November 2015	

	<p>Draft Project Proposal on Public Procurement to be taken up on Sunday, 15 February</p> <p>Follow-up continues on “Management e-identity for cross-borders”</p> <p>Preparations for SWI Rountable to be taken up on Sunday, 15 February; agenda and participants to be sent around to Bureau</p> <p>Uncertainty to 18-19 February MOUMG meeting on Conformance to be held will be followed-up secretariat</p> <p>SWI Symposium might be held in parallel with 2016 Plenary or April Forum</p>	
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