

DRAFT - Bureau teleconference discussion notes and decisions

Wednesday, 10 December 2014 GoToMeeting session (16:00-17:00 CEST)

Participants:

Bureau: Raffaele Fantetti, Stuart Feder (Chair), Anders Grangård, Tahseen A. Khan, Estelle Igwe, Lance Thompson

Advisers: Eduardo Gutentag

Apologies: Harm Jan van Burg

Secretariat: Tom, Butterly, Maria Rosaria Ceccarelli, Fabrizio Meliado

Agenda item	Discussion	Action/Decision	Responsibility/ Comments	Deadline / Status
1. Roll-call	Quorum: 6 of 7 Bureau members = quorum			
2. Agree Draft Agenda		Accepted		
3. Approve notes of previous session(s)	<ul style="list-style-type: none">Review of notes of previous meetings	Minutes of 17/9, 15/10 and 3/12 were approved. Follow-up in progress on some further points raised during Forum in India.		
4. Follow-up to last call and developments for information / decision - Events	<p>21th UN/CEFACT Plenary (Geneva):</p> <ul style="list-style-type: none">- Item 2: Matters Arising: will be soon ready and will be circulated to the Bureau.- The Report from the African Rapporteur has been received by the Secretariat and posted online (French only at present). <p>25th UN/CEFACT Forum (Geneva):</p> <ul style="list-style-type: none">- the website with the registration form is available online; next Monday 15th December there will be a meeting of the FOC. <p>26th UN/CEFACT Forum (Marseille HCA in progress):</p> <ul style="list-style-type: none">- a request has been received from France with proposed changes to the HCA. The Executive Office is reviewing these changes, but is unlikely to receive feedback before the end of the year. It is foreseen that by the end of January 2015 the revision of the HCA will be completed.- In terms of dates for the Forum to take place, end of September 2015 could be a potentially viable period. A			

number of dates should be avoided because in conflict with other events, namely:

>week of 16th October

>19-23 October (ISO TC)

>3-6 November (MoU MG)

> 18-19 November (French Trade Facilitation Body's bi-annual colloque)

Other:

- Bureau discussion on future event on single window interoperability. A Round Table meeting will be held in February to achieve consensus on discussion papers being developed within ITPD. These are on Business Needs, Semantic Interoperability, Governance and Legal issues. This work will be further developed during upcoming Forums (program of work will be elaborated in February meeting) and ending in a possible Symposium at the end of the year 2015 – possibly December.

- A meeting of the Global Facilitation Partnership will be organized in April 2015 on the implementation of the WTO's TFA, in cooperation with the private sector and the World Bank. It was suggested that it will be important to participate proactively in this meeting.

- The Annual Session of the UNECE will also take place in April, on the 14th-16th. Precise dates should be circulated.

- MoU/MG has informed the secretariat that it is organizing a meeting on conformance. These dates will conflict with the one of the meeting on single window interoperability

- A meeting on UN/LOCODE is envisaged to take place during the Forum in April.

In the latest call of the MoUMG, the Proof of Concept project on Semantic Interoperability was discussed, and a paper was submitted by the ISO/IEC JTC1/SC32 32/WG, pointing out that a similar project had already been developed by them. Further discussion will be postponed to the next meeting, to investigate the real value added of any further developments. Discussions included facilities to support a database and the resources needed to setting it up.

- *Liaison*

- MoU/MG has held on the 9th December a preliminary

<ul style="list-style-type: none"> - Maintenance - Projects/ proposals/ other developments 	<p>teleconference on the revision of Annex A.</p> <ul style="list-style-type: none"> • The next call of the MoU/MG has not yet been scheduled. Before the next call, the Bureau should discuss the issue. • Discussion of the importance for UN/CEFACT to participate in MOU/MG sessions, possibly by designating one or two alternatives to be available. • • EDIFACT 14b has been finalized and published on the website. • Textile traceability: <ul style="list-style-type: none"> - a note was circulated to concerned Vice Chairs during the Forum in Delhi. Due to the comments received the secretariat decided to prepare a needs assessment paper. It should be ready by the end of January for circulation. 	<p>Publication procedures to be discussed further.</p>		
<p>5. UNECE secretariat</p>	<ul style="list-style-type: none"> • Election of Chair and Rapporteurs for Africa and Asia-Pacific: <ul style="list-style-type: none"> - On the basis of the note prepared for the Vice Chairs election, secretariat has prepared a note detailing the procedures for the Chair election. The note is now with the EXCOM Contact Group. It should tentatively be circulated to the Bureau next week. - Rapporteurs in the past were elected by acclamation, as only one nominee was put forward. In case of multiple nomination an electoral procedure will be put in place. • Proposed teleconference call on TDED: <ul style="list-style-type: none"> - a summary of key points is being prepared by the secretariat and a decision from UN/CEFACT is needed to know as to proceed with TDED, in particular in relation to maintenance, relationship with other directories, availability of resources, and whether or not a new revision is needed. • EXCOM: <ul style="list-style-type: none"> - Discussions are still going on in relation to the future of the Trade Committee and whether UN/CEFACT will report to it or not. No document has been put forward as of yet. 			
<p>6. Other business</p>	<ul style="list-style-type: none"> • List of priority topics that will be discussed in the forthcoming calls. <ul style="list-style-type: none"> - Liaison policy: - External communication and representation policy - Project office function 			

	<ul style="list-style-type: none"> - Possible new domain for traceability - ITP PDA and domains 			
7. Planning next calls/meeting	<ul style="list-style-type: none"> • Developing new list of priority topics and check on availability over coming weeks • Next call: 17th December 2014 	Doodle link and reminders will be sent to the Bureau.	Secretariat	