

DRAFT - Bureau teleconference discussion notes and decisions

Wednesday, 1 October 2014 GoToMeeting session (16:00-17:07 CEST)

Participants:

Bureau: Harm Jan van Burg, Raffaele Fantetti, Stuart Feder (Chair), Anders Grangård (all from F2F meeting in Palais), Estelle Igwe, Lance Thompson

Apologies: Tahseen A. Khan

Secretariat: Maria Ceccarelli, Salehin Khan, Tauno Kangur

Agenda item	Discussion	Action/Decision
1. Roll-call	Quorum: 6 of 7 Bureau members = quorum	
2. Agree on Draft Agenda.		Accepted as proposed
3. Approve notes of previous session(s)	Review of notes of September 17	To be decided by next Monday, October 6.
4. Follow-up to last call and developments for information / decision		
<ul style="list-style-type: none"> • Events 	<ul style="list-style-type: none"> • India Forum: The organization is advancing. At the moment we have some 55 participants registered and approved, reminder will be sent tomorrow. Preparation for the workshop on October 29 is well progressing, draft programme was posted on the Forum site on September 26. For the time being secretariat has received 8 room requests that the Indian organizers will take care of in coming weeks. The schedule will be distributed to Bureau before publishing it. Closing plenary is planned on Friday morning because many flights leave in the afternoon. 	Decisions: Thursday L&L theme to be decided soon. Monday (after opening plenary) to be well prepared. Opening plenary slides to be prepared about a week before and reviewed at Bureau meeting on October 26.
<ul style="list-style-type: none"> • Liaison 	<ul style="list-style-type: none"> • MOUMG meeting – feedback from Bureau and DCs has been asked and replies will be made into presentation for the MOUMG meeting on October 2-3. Inputs from domains were shown onscreen. 	DCs to send in bullet points if they have not done so already.
<ul style="list-style-type: none"> • Maintenance 	<ul style="list-style-type: none"> • Secretariat preparing database for UN/EDIFACT DMRs for assessment during New Delhi Forum, ca 12 requests received up to now. 	
<ul style="list-style-type: none"> • Project developments/ proposals 	<ul style="list-style-type: none"> • Integrating Trade Finance & Supply Chain Finance into Trade Facilitation Project: explains the missing link between financial world and supply 	Project is provisionally approved.

	<p>chain. The project was brought to the attention of the Bureau two weeks ago. Based on Bureau discussion and comments sent in – which will be addressed – the Bureau provisionally approves the Project Proposal.</p> <ul style="list-style-type: none"> • • The ITP-PDA submitted a proposal to revise Recommendation 4. • Multi Modal Transport (MMT) project: the Bureau approved this project. A joint call for participation involving the project on Common Framework for Freight Information Exchange will be issued before the Forum in India. 	<p>Approved on September 17th; project leadership to be confirmed.</p>
<ul style="list-style-type: none"> • Drafting of documents 	<ul style="list-style-type: none"> • Review of the list of documents to be prepared, e.g., for Plenary and Bureau procedures: <ul style="list-style-type: none"> – Report of 20th Plenary (April 2014) – Draft Agenda for 21st Plenary (February 2015) – Elections – Project Review and Support – Good practices in using UN/CEFACT email lists for collaboration – Integrated Strategy – Programme of Work 	<p>Special Bureau calls can be organised on these topics. For draft Agenda, target date October 10.</p>
5. UNECE secretariat	<p>ESCAP has launched a regional committees survey on TF, it is planned to send it to HoDs,</p> <p>ISO secretariat:UN/CEFACT secretariat formally requested to slightly amend the new version of ISO 9735-10. ISO secretariat refused to change it, due to internal constrains. .</p>	
6. Other business	None	
7. Planning next calls	<p>Next usual call is tentatively proposed to take place on Wednesday, 15 October</p> <p>Before this 10 October a special call and</p> <p>26 October F2F meeting in FICCI Centre, New Delhi</p>	