

DRAFT - Bureau teleconference discussion notes and decisions

Monday, 30 June 2014 GoToMeeting session (14:00-15:00 CEST)

Participants:

Bureau: Stuart Feder (Chair), Anders Grangård, Estelle Igwe, Tahseen A. Khan, Lance Thompson

Apologies: Harm Jan van Burg, Raffaele Fantetti,

UNECE Secretariat: Maria Ceccarelli, Tom Butterly

Agenda item	Discussion	Action/Decision
1. Roll-call	Quorum: 5 of 7 Bureau members	
2. Agree on Draft Agenda.	Reviewed draft agenda. No objections.	Agreed
3. Approve notes of previous session(s)	Discussion notes of 18 June Bureau call reviewed. No objections.	Approved
4. Follow-up to last call and developments for information / decision	<ul style="list-style-type: none"> • India Forum: During last Forum Organising Committee (FOC) call colleagues from India informed the secretariat that the Host Country Agreement (HCA) was approved in principal with a minor modification that was endorsed by the UN. • An initial effort to review the status of all projects, particularly details on Confluence, has identified a need to update information available, e.g., the names of current Project Leaders and Editors. 	Letter of acceptance from India to be sent to secretariat asap.
<i>ongoing projects</i>	<ul style="list-style-type: none"> • Consultation Approaches project has finalized their draft and will send the text to the Bureau for approval at the next call. • PPP the group has begun drafting efforts, but may not be ready for approval at the envisaged February 2014 Plenary. • Conformance project progressing well; update to be provided on next call, focusing on schedule and participation 	Steps to be taken to update details about project status/developments.
<i>project proposals</i>	<ul style="list-style-type: none"> • Latest draft project proposal on Multi-Modal Transport (MMT) now expected shortly and if approved would allow for simultaneous call for participation with the Common Framework for Freight Information Exchange Project, which has already been approved by Bureau. 	Awaiting updated MMT project proposal
<i>events</i>	<ul style="list-style-type: none"> • Meetings were held in Paris involving experts working on projects/proposals concerning Transport and Logistics (23-24 June) and International Trade Procedures (26-27 June), which also provided an opportunity for a joint session (on 25 June). • Powerpoint on the Consultation Approaches project issues will be prepared for an UNCTAD meeting. 	

	<ul style="list-style-type: none"> Some initial thoughts were put forward about a possible conference on interoperability in fall 2015, with envisaged input from a number of Vice Chairs. 	A draft note to be prepared for discussion/approval by Bureau, including an initial exploration of where it might be held
<i>drafting of Bureau documents</i>	<ul style="list-style-type: none"> Briefly reviewed status of documents in preparation and deadlines for Plenary 	Follow-up on developments as soon as Plenary report is available
5. Information from UNECE secretariat		
6. Other business	<ul style="list-style-type: none"> Confluence: follow-up discussion of dealing with documents in progress, which project team may feel are not yet ready to be cited. A possible cross-PDA/domain Task Force concerning UN/CEFACT support for the WTO Bali Agreement discussed. Need to find out availability of Bureau members over summer holidays. 	<p>To ensure clarity and consistency on this issue, will be taken up in written procedures being prepared for Project Review and Support.</p> <p>Need to follow up with a draft note about possible roles and responsibilities of the proposed Task Force, so it can be discussed/approved by the Bureau.</p> <p>Secretariat to prepare an availability table.</p>
7. Planning next calls	<ul style="list-style-type: none"> Next call will take place Wednesday, July 16th at 16:00 CEST. 	