

Bureau teleconference draft discussion and action items

Wednesday, 2 April 2014 GoToMeeting session (9:30-10:00 CET)

Participants:

Bureau: Stuart Feder (Chair), Tim McGrath, Bruno Prépin

Apologies: Peter Amstutz, Harm Jan van Burg, Mike Doran, Viktor Dravitsa, Tahseen A. Khan

UNECE Secretariat: Maria Ceccarelli, Claudio Meza, Tauno Kangur

Agenda item	Discussion
1. Roll-call	3/8 Bureau members present
2. Agree on Draft Agenda.	
3. Approve notes of previous session(s)	
4. Awaiting approval	<ul style="list-style-type: none">• MMT Project Proposal Tahseen – not there
5. PDA reports	<p>TTF - none</p> <p>Regulatory- no Tahseen</p> <p>Sectoral Bruno: preparing for Forum, sending today the slides for Monday</p> <p>Supply Chain – Mike not there</p> <p>M&T Tim: common framework on ...- no call for participation there. Tim will organise this to be on website before Forum begins. Conformance and interoperability call for participation, membership in Library review project members discussed, Christian will finalise this next week</p>
6. BPS reports	none
7. Secretariat reports	MouMG call yesterday: JMA project proposal asked to be submitted by TDED Co-Chairs to Bureau for approval.
8. Forum preparations	<ul style="list-style-type: none">• Opening slides (PDA/BPS) Bruno submits tomorrow, we have some PDAs slides and also from Lance Thompson, Dominique Vankemmel, Kees Sparreboom, Mary Kay Blantz for Library Maintenance.
9. Plenary preparations	<ul style="list-style-type: none">• Bureau slides – to be put together on Sunday and up to Wednesday next week.• Sunday Bureau session 6 April 2014

	<p>11:30 Bruno's train arrives, other participants arrive in the morning.</p> <ul style="list-style-type: none"> • Elections HoD of Sweden letter to HoD listserver: US HoD answer discussed. The process of elections and CEFACT functioning seem to be not well understood by member countries/HoDs. Bruno: much work to do daily, the real work effort is hard to communicate to HoDs and countries. Tim: HoD role – to canvas the opinions of their delegates? Is he an authorized spokesperson? Maria: more policy role between his/her government and also voice of its delegation. Tim: On nominating for VChair positions HoD should consult with government? Yes. <ul style="list-style-type: none"> • Other Stuart, Harm Jan and Mr. Fantetti were in Rome on Monday, discussion with a new group to be participating in CEFACT. Very much government driven. Reaching out also to their delegations to be more involved in ongoing work. Collaboration asked between stakeholder groups and countries' delegations. WTO agreement on TF has created more impetus and interest in our work.
10. Other business	
11. Planning next calls	Sunday, 6 April 2014 at 9:00 to 17:00 CEST F2F meeting in Eden Hotel, Geneva Later calls to be decided on Bureau meetings during Forum and Plenary week.