

Bureau teleconference draft discussion and action items

Wednesday, 26 March 2014 GoToMeeting session (9:30-11:00 CET)

Participants:

Bureau: Mike Doran, Stuart Feder (Chair), Tahseen A. Khan, Tim McGrath, Bruno Prépin

Apologies: Peter Amstutz, Harm Jan van Burg (sent real excuses), Viktor Dravitsa

UNECE Secretariat: Maria Ceccarelli, Claudio Meza, Tauno Kangur

| Agenda item | Discussion |
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| 1. Roll-call | |
| 2. Agree on Draft Agenda. | |
| 3. Approve notes of previous session(s) | |
| 4. Awaiting approval | <ul style="list-style-type: none">• NDR 2.1 60 day review time is over and a new draft is submitted to Bureau for consideration and ODP Exit procedures to be followed. The M&T Vice Chair is concerned that the requirements of the project brief have not been met (e.g., while the new specifications support a more automated generation by the UN/CEFACT production team other requirements and expectations from the user community have not been met, such as the removal of embedded code lists in Schema). The Bureau needs to ensure that the requirements have been met (ODP clause 58 concerning exit phase). Following usual Bureau procedures, this will be taken up during the coming two weeks.• MMT Project Proposal |
| 5. PDA reports | <p>TTF A Meeting/call will be held tomorrow on Transboundary project.</p> <p>Sectoral Several agriculture related meetings took place during the last week in Brussels and Paris; BRS are under preparations for the Forum where the documents will be validated.</p> <p>Supply Chain Preparing for the Forum.</p> <p>M&T Finalising initial Forum agenda. It will be distributed to secretariat by Friday.</p> |
| 6. BPS reports | none |
| 7. Secretariat reports | <p>Forum and Plenary preparations progressing well.</p> <p>Forum: about 110-120 participants planned to attend.</p> <p>Slides need to be sent as soon as possible,</p> |

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| 10. Plenary preparations | <p>Confluence: only NDR 2.1 project was recently updated.</p> <p>EXCOM developments: A Contact group has been established. It will meet this week.</p> <p>Elections The Bureau needs to recommend to Plenary the number of Vice Chairs for the new Bureau – to be announced on opening plenary. At this stage, 6 Vice Chairs is the number under consideration.</p> <p>Sunday Bureau session 6 April 2014: The agenda was agreed and will be circulated soon after the call.</p> |
| 11. Other business | |
| 12. Planning next call | <p>Wednesday, 2 April 2014 at 9:30 to 11:00 CEST (Change to summer time in Europe on 30 March at 3 am).</p> |