

# **Bureau teleconference draft discussion and action items**

**Wednesday, 12 March 2014 GoToMeeting session (9:30-10:28 CET)**

## **Participants:**

**Bureau:** Mike Doran, Stuart Feder (Chair), Tahseen A. Khan, Tim McGrath, Bruno Prépin

**Invited:** Christian Huemer

**Apologies:** Peter Amstutz, Harm Jan van Burg, Viktor Dravitsa

**UNECE Secretariat:** Tauno Kangur

<b>Agenda item</b>	<b>Discussion</b>
1. Roll-call	
2. Agree on Draft Agenda.	
3. Approve notes of previous session	Notes of 7-8, 22, 29 January and 12 and 26 February Bureau sessions distributed last Friday
4. Projects awaiting approval	<p>- Multimodal Transport (MMT) - Common Framework for Freight Information Exchange (suggested on 26 February to approve by written procedure)</p> <p>Status report by Vice Chair Khan with reference to email sent to DC Vankemmel (which was forwarded to Bureau) and request for approval by written procedure on 10 March. Reviewed conversation initiated by Vice Chair Doran to discuss MMT and Common Framework proposals with DC Vankemmel.</p> <p>Vice Chair Khan points out that both project proposals already indicate they will share information; and clarification of proposed lead for Common Framework project (it remains Mr. Onder) and possible involvement/support from ITP domain because it involves a potential recommendation.</p> <p>Common Framework for Freight Information Exchange project approved as no objections raised and it should get started without further delay.</p> <p>Bureau to wait updated MMT proposal as soon as possible.</p>
5. PDA reports	<p>Supply Chain At Forum on Tuesday afternoon there will be a discussion of the EU procurement directive (Vice Chair van Burg informed to update Forum website).</p> <p>Regulatory Organising a call on Transboundary project to finalise documentation and clarify some open issues.</p> <p>Sectoral Further steps taken towards organising sessions with M&amp;T on web services during Forum.</p> <p>M&amp;T NDR2.1 in project exit stage and moving to publication. Confluence site being updated and when done. UN/Edifact</p>

	13B directories in publication phase: appears that the transfer of Entry Point functions to Secretariat has been successful. To take up approval of maintenance procedures document at next Bureau call.
6. BPS reports	Library Maintenance - UN/EDIFACT D13B final validation report issued, ready for publishing.
7. Secretariat reports	
8. Forum preparations	Preparations for the coming Geneva Forum are progressing; about 60 registered participants at the moment.
9. Plenary preparations	Elections Review of HOD communication by secretariat on elections – given deadline set by EXCOM secretariat was under time pressure to release it without Bureau discussion – Chair was shown it briefly just before it was released to HODs.
10. EXCOM developments	Extension of deadline of 17 March regarding election nominations was asked by a HoD.
11. Other business	Communication to HODs – shown onscreen. Contents and reasoning explained - immediate comments noted. Agreed to send in any further comments by COB.  Briefly noted a proposed Forum session on electronic identification issues; email to be sent around.
12. Planning next call	Wednesday, 19 March 2014 at 9:30 to 11:00 CET