

# **Bureau teleconference draft discussion and action items**

Wednesday, 29 January 2014 GoToMeeting session (9:30-11:00 CET)

## **Participants:**

### **Bureau:**

Peter Amstutz (from 10:09), Harm Jan van Burg, Mike Doran, Stuart Feder (Chair), Tahseen A. Khan, Tim McGrath, Bruno Prépin,

**Apologies:** Viktor Dravitsa, Christian Huemer

### **UNECE Secretariat:**

Maria Rosaria Ceccarelli, Tauno Kangur

<b>Agenda item</b>	<b>Discussion</b>
1. Roll-call	
2. Agree on Draft Agenda.	Item added to other business.
3. Approve notes of last call	
4. Documents for Plenary	Documents being made available on a flow basis on website – first English versions, then French and Russian
5. Projects awaiting approval	<p>a. Multimodal Transport b. Common Framework for Freight Information Exchange Still under discussion with Domain Coordinators</p> <p>c. Ensuring legally significant trusted trans-boundary electronic interaction d. E-Identity (not yet circulated) Call still needs to be organized</p> <p>e. Requirements document on conformance and interoperability of standards Project approved.</p> <p>g. Library Review Project Project approved. For long term sustainability there is a need for simpler and more automated processes, following up on challenges with CCL publications and schemas. It is essential to have an information note on Library Maintenance in order to ensure reliability and continuity. The proposal seems also to be in line with a request in 2011 from Library Maintenance team.</p> <p>Journal Book In order to ensure no duplication of work and an international context within which such work can progress, further discussion is needed, possibly for DCs to be invited on the next Bureau call.</p>
6. PDA / BPS / secretariat reports	<p>Supply Chain CCL 3 projects on hold, funding for getting a tool is still being explored.</p>

	<p>Methodology and Technology NDR 2.1 has completed its public review and some issues to be addressed</p> <p>Sectoral PDA Agriculture: Preparing for next forum, agenda will be sent to secretariat.</p> <p>BPS Job descriptions for CCL, schema and EDIFACT maintenance and validation have been prepared. Will be circulated to the Bureau soon.</p> <p>Communication: Next week a meeting will be organized in Geneva to review the UN/CEFACT website.</p> <p>Liaison: TC154 chair raised several issues; JMA of TDED is under discussion. Library alignment project was approved in 2008 in CEFACT. Since then not much has happened. The project is now conducted independently in TDED JMA. MoU MA requested TDED JMA to re-submit the project proposal to CEFACT following the new ODP, but this has not been done yet. Good cooperation with TC154 Chair.</p> <p>Secretariat: The Bureau has been informed by the secretariat of several problems with validation of UN/EDIFACT, XML and CCL. BPS validation team has informed the secretariat that verification not their task. Several times after publishing EDIFACT and schemas updates the secretariat had to withdraw them because errors have been detected. These issues need to be addressed; they appear to be a problem of sufficient resources.</p>
7. EXCOM	The Chair will participate in EXCOM's meeting on 6 February as requested.
8. Elections	Secretariat preparing documentation for HODs on elections at 20 <sup>th</sup> Plenary.
9. Forums	A draft information message has been sent to the Bureau asking for decision; invitations need to be sent out. Modelers' Reference Initiative (MRI) meetings may be organised during the week daily after the usual open Bureau meetings (between 17-18), if there is enough interest.
10. Other business	<p>Code of Conduct</p> <p>Although recent specific issues involving Code of Conduct have been concluded, more general issues and possible next steps were raised. The matter will be taken up off-line in a special call.</p>
11. Planning for next calls	Wednesday, 5 February 2014 at 9:30 CET