

Bureau teleconference draft discussion and action items

Wednesday, 18 December 2013 GoToMeeting session (9:30-11:05 CET)

Participants:

Bureau:

Harm Jan van Burg, Mike Doran, Stuart Feder (Chair), Tahseen A. Khan, Tim McGrath, Bruno Prépin

Apologies: Peter Amstutz, Viktor Dravitsa

UNECE Secretariat:

Maria Rosaria Ceccarelli, Tauno Kangur

Agenda item	Discussion
1. Roll-call	6 Bureau members present
2. Agree on Draft Agenda,	Proposed Agenda adjustments: Rec. 14 added for final approval; question concerning news item on UN/CEFACT website of December 12
3. Approve minutes of last call	Exchange of views on proper procedures for collaboration on drafting a project proposal, e.g. concerning a possible recommendation on trade finance. As all projects need to be brought to the Bureau for approval, efforts to develop a project proposal which may evolve outside a PDA should strive to be transparent in their activities to foster coherence in the UN/CEFACT work programme.
4. Priority items	<p>Code of conduct Steps need to continue to be taken to address the matter pending before the Bureau.</p> <p>EXCOM Has asked secretariat to advise on ways to strengthen governance of UN/CEFACT. The UN/CEFACT Chair has been invited to report to EXCOM as well.</p> <p><u>Plenary documents and elections</u> Secretariat has circulated the draft agenda and requests input so it can be considered approved by last week in December.</p> <p>Suggest working on documents during Bureau F2F on 7-8 January. Especially need draft of updated IS. Not all Vice Chairs have submitted input on disposition logs.</p> <p><u>Pending projects</u> Rec. 14 revision approved</p>
5. PDA / BPS / secretariat reports	<p>Sectoral/Agriculture Several projects and meetings going on. Traceability a big issue after recent horse meat scandals. Proposing several new BRSs on chicken, eggs etc. Tuna projects also under way. Linking to other Int. organisations – eLabs project. ESCAP project to be linked also to UN/CEFACT work.</p>
6. Other business	XML schema publication D.13A issue

	<p>Secretariat explained the situation: the initially uploaded zip file did not contain the proper schemas, the correct zip file has been now received and uploaded.</p> <p>Transport & Logistics Vice Chair responsible for Trade and Transport PDDA and Chair to meet with Transport & Logistics Domain Coordinators to review project proposals.</p>
7. Planning for next call(s)/meetings:	Next meeting: 7-8 January 2014 in Palais des Nations, Geneva