

Bureau teleconference draft discussion and action items

Thursday, 31 October 2013 GoToMeeting session (14:00-15:00 CET)

Participants:

Bureau:

Peter Amstutz, Harm Jan van Burg, Pier Alberto Cucino, Stuart Feder (Chair), Tahseen A. Khan, Tim McGrath

Apologies: Viktor Dravitsa, Mike Doran, Bruno Prépin

UNECE Secretariat:

Maria Rosaria Ceccarelli, Tauno Kangur

| Agenda item | Discussion |
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| 1. Roll-call | 6 Bureau members present. |
| 2. Introductory remarks, agree on Draft Agenda, approve minutes of last call | Agenda agreed as proposed. |
| 3. Follow-up from 22nd Forum (14-18 October 2013) in Sardinia | |
| 4. Priority items | <p>XML schemas error The XML schema will be verified after the call; Library Maintenance team is testing the latest upload. After recovering 12B, steps need to be taken to prevent this from happening in future.</p> <p>Developments involving CCTS 3.0 There are several open items; the software supporting the work needs some adjustments and is envisaged to be fixed. Awaiting the completion of the disposition logs in order to see how the project proceeds.</p> <p>Organizational topics</p> <p><i>Vice Chairs</i> Mats Wicktor has now formally submitted an official statement to the secretariat that he is stepping down from the Bureau, having served as a Vice Chair for 2 PDAs (Trade and Transport Facilitation; and Regulatory). In order to ensure a timely transition of his activities, and following some preliminary consultation, the Chair invited Tahseen Khan to take over Mats' responsibilities as soon as possible, working closely with the Project Leaders, Domain Coordinators and other Bureau members in a merged Trade, Transport and Regulatory Facilitation PDA. Tahseen, who has worked with Mats in the Regulatory PDA and has been involved in trade facilitation in Asia, accepted to take on this additional work.</p> <p><i>Domain Coordinators</i> Candidacy forms for Domain Coordinators have been submitted to the secretariat by André Hoddevik to be a Domain Coordinator for Procurement and by Lance Thompson to be a Domain Coordinator for International Trade Procedures.</p> <p><i>Projects</i> Project "Reutilization of Data from Utility Management System" has sent a request for Call for Participation</p> |

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| 5. Events (listed by date) | 25-26 November Bureau Face-to-Face in Geneva: To be decided |
| 6. PDA / BPS / secretariat reports | |
| 7. Other business | |
| 8. Proposed next meeting | Thursday, 14 September 2013 from 14:00 CET |