

Bureau teleconference draft discussion and action items

Wednesday, 9 October 2013 GoToMeeting session (16:00-17:00 CEST)

Participants:

Bureau:

Harm Jan van Burg, Pier Alberto Cucino, Mike Doran, Stuart Feder (Chair), Tim McGrath, Bruno Prépin

Apologies: Peter Amstutz, Viktor Dravitsa, Tahseen A. Khan, Mats Wicktor

UNECE Secretariat:

Maria Rosaria Ceccarelli, Tauno Kangur

Agenda item	Discussion
1. Roll-call	
2. Introductory remarks, agree on Draft Agenda, approve minutes of last call	Agenda agreed as proposed.
3. 22nd Forum (14-18 October 2013) in Sardinia	<p>a. Review arrangements, participation, timetable, agendas (PDAs, Domains)</p> <p>b. Planning Overview on SC PDA plans for the Forum week was presented. Only the big meeting room will have a speaker system, this room will be split into four parts after opening.</p> <p>PoW – A draft PoW was prepared for discussion:</p> <p>More activities could be inserted in the various areas of work. Projects on hold might need to be discontinued if they lack resources.</p> <p>The draft PoW should be discussed in a constructive manner; work should be shared collaboratively. Input and explanations should be provided. Various opinions are most welcome. Bureau has to submit the PoW to Plenary. Setting a list of priorities could be a good start. PoW should reflect what teams are actually working upon. UN/CEFACT work and activities need to be connected and the Plenary and EXCOM need to understand UN/CEFACT work.</p>
4. Planning for future events	
5. Other Business (to be determined), including	
6. Next meeting	Sunday, 13 September 2013 from 9:30 CEST