

Bureau teleconference draft discussion and action items

Wednesday, 2 October 2013 GoToMeeting session (09:30-10:30 CEST)

Participants:

Bureau:

Harm Jan van Burg, Mike Doran, Stuart Feder (Chair), Bruno Prépin

Apologies: Peter Amstutz, Pier Alberto Cucino, Viktor Dravitsa, Tim McGrath, Tahseen A. Khan, Mats Wicktor

UNECE Secretariat:

Maria Rosaria Ceccarelli, Tauno Kangur

Agenda item	Discussion
1. Roll-call	No quorum
2. Introductory remarks, agree on Draft Agenda, approve minutes of last call	Agenda agreed as proposed.
3. 22nd Forum (14-18 October 2013) in Sardinia	<p>Preparation of the opening Session will be finalized during Sunday (13 October) Bureau meeting. Slides are requested as soon as possible.</p> <p>Special sessions on POW, projects and strategy will be organized on Monday and some hours on Wednesday. A number of alternatives were being considered in terms of how to organize the sessions.</p> <p>One idea was to follow up from the June Plenary to explain current efforts in developing the IS and POW. In particular, this could benefit from some of the speakers being at the Forum and providing a short version of their presentations: e.g. Chr. Huemer, UNCITRAL/Mike Coffee (on technology neutrality), Johan Ponten (on SWI), etc. Harm was asked to provide a summary of key elements of the IS and POW on slides which can be used as needed.</p> <p>The main goal of the two hour session was to listen to the experts as an important input to the IS and POW, focusing on what they see as strategic requirements of stakeholders that can drive more detailed direction to be provided in the programme of work.</p>
4. Planning for future events	
5. PDA/BPS/Secretariat Reports	<p>Status of CCL 3 and related developments</p> <p>The objective is to complete the work during the Forum, via gotomeeting calls as not all participants can be present. We don't know if the Validation team Chair will be there.</p> <p>UN/EDIFACT Maintenance</p> <p>NEN will continue to act as Entry Point until the end of 2013.</p> <p>About 10 DMRs for D13B have been entered by NEN and transmitted to UN/EDIFACT assessment team. This work will be taken over by secretariat after the Forum in Sardinia. NEN will train UNECE staff in November so that it can take over the task.</p>

	The Secretariat expressed concern about the validation of the directories. More experts are needed to help the validation team (which at the moment is composed of mainly one person).
5. Other Business (to be determined), including	
6. Next meeting	Proposed on Wednesday, 18 September 2013 time to be decided