

Bureau teleconference draft discussion and action items

Wednesday, 11 September 2013 GoToMeeting session (09:30-10:30 CEST)

Participants:

Bureau:

Harm Jan van Burg (from 10:21), Pier Alberto Cucino, Mike Doran, Stuart Feder (Chair), Tim McGrath, Bruno Prépin

Apologies: Peter Amstutz, Viktor Dravitsa, Tahseen A. Khan, Mats Wicktor

UNECE Secretariat:

Maria Rosaria Ceccarelli, Tauno Kangur

Agenda item	Discussion
1. Roll-call	
2. Introductory remarks, agree on Draft Agenda, approve minutes of last call (5 minutes)	Agenda agreed as proposed.
3. Priority/Decision Items (25 minutes)	<ul style="list-style-type: none">• Planning for Sardinia Forum 14-18 October 2013 (10 min) 54 participants have registered; the draft schedule will be uploaded as soon as the FOC and Bureau will agree on it. 5 Bureau members have informed that they will be present in Sardinia – others will be online. There will be a Bureau meeting on Sunday, 13th October. The discussion on integrated strategy, programme of work is planned on Monday (10:30 to 13:00) and on Wednesday (8:00 – 9:00 and 17:00 - 18:45), if needed will continue on Friday morning.• Draft email confirming re-scheduling of the Plenary presented to Bureau in order to follow up on email of Friday, 23 August 2013 to HoDs which extended input period concerning draft integrated strategy document and noted possible re-scheduling of December 2013 Plenary; email to be modified and re-circulated to the Bureau for voting. <i>[Approved by majority of Bureau members on Friday, 13 September 2013; transmitted to HODs on Monday, 16 September 2013.]</i>• Planning for 20th Plenary Document deadline dates for 10-11 April 2013 Plenary reviewed: end-December 2013 for draft Agenda, early January 2014 for translation into French and Russian. Sardinia Forum 14-18 October 2013 will provide opportunity to discuss Plenary documents.• Email on Adviser on Code of Conduct (5 min) will be sent to HODs. <i>[Sent to HODs on Wednesday, September 11, 2013.]</i>
4. PDA/BPS/Secretariat Reports on projects / developments (20 minutes)	<ul style="list-style-type: none">• Supply Chain Comment resolution continuing with respect to project developments involving public review of CCTS3 & NDR 3. A number of comments still remain open and are being addressed on weekly calls. Current estimate is that they will have been completed in time for the Sardinia Forum. Full validation is planned to be carried out at that time.

	<p>SC Strategic Plan - Calls now taking place every 2 weeks to progress the next version and plan for the sessions to be held in Sardinia.</p> <ul style="list-style-type: none"> • Sectoral: Agriculture <p>There will be an interim meeting next week: Netherlands, Germany, Canada, EC and other countries will participate. BRS is being prepared for the Forum. Preparing small movies for Monday presentation – on eLabs etc.</p> <ul style="list-style-type: none"> • Sectoral: Other Utilities group progressing well. • Communication <p>Dedicated GoToMeeting subscription organized; a call with group to take place soon, with virtual meetings also during Sardinia .</p> <ul style="list-style-type: none"> • Methodology & Technology Awaiting updated CCTS procedures.
5. Other Business (5 min)	<ul style="list-style-type: none"> • Request made to include project on Plenary Agenda concerning “Recommendation for ensuring legally significant trusted trans-boundary electronic interaction”; to be given further consideration as issues are taken up concerning <u>integrated strategy and programme of work</u>.
6. Next meeting	Wednesday, 18 September 2013 from 9:30 CEST