

## **Bureau teleconference draft discussion and action items**

Wednesday, 4 September 2013 GoToMeeting session (11:30-12:30 CEST)

### **Participants:**

#### **Bureau:**

Pier Alberto Cucino, Stuart Feder (Chair), Tahseen A. Khan, Tim McGrath, Bruno Prépin

**Apologies:** Peter Amstutz, Harm Jan van Burg, Mike Doran, Viktor Dravitsa, Mats Wicktor

#### **UNECE Secretariat:**

Maria Rosaria Ceccarelli, Tauno Kangur

<b>Items</b>	<b>Discussions</b>
Priority/Decision Items	<ul style="list-style-type: none"><li>• There was a discussion about re-scheduling of 20th Plenary to 10-11 April 2014. None of the Bureau Members present had objections to reschedule the 20<sup>th</sup> Plenary in April and combine it with the Forum. Two Bureau Members had sent written comments and only one was opposed.</li><li>• Draft Agenda for 20<sup>th</sup> Plenary The actual draft will need to be modified if the 20<sup>th</sup> Plenary will be rescheduled.</li><li>• Update on the Procedure for CCTS 3 &amp; NDR 3 artefacts Publication Project: The project team has completed the initial evaluation of the comments received on the CCL, eTendering, and the RSM for CII. They should be able to complete the initial assessment of received comments to the CII schemas during their next call on Wednesday. During that call, they will also make an assessment of the necessary work ahead to resolve the comments. The group will estimate work effort today. Disposition log is to be made public. If there are any changes for normative artefacts then another public review will be necessary.</li><li>• Call for Public Review: Recommendation 14 6 Bureau Members agreed on the Public Review and the proposed text for public review.</li><li>• UN/CEFACT Code of Conduct (ECE/TRADE/C/CEFACT/2010/18/Rev.1) There was a discussion covering input from Bureau members about the proposed email to HODs announcing the appointment of Mr. Mike Coffee as Adviser on Code of Conduct.</li></ul>
PDA/BPS/Secretariat Reports on projects / developments	<ul style="list-style-type: none"><li>• Progress Report on developments concerning UN/EDIFACT Maintenance Procedures, including secretariat support for DMRs</li><li>• Planning for Sardinia Forum 14-18 October 2013: 50 participants already registered; 2 Lunch &amp; Learns planned at the moment: Italy on Tuesday and SC on Thursday.</li></ul>
Proposed next meeting	Wednesday, 11 September 2013 from 9:30 to 10:30 CEST