

Bureau teleconference draft discussion and action items

Wednesday, 17 July 2013 GoToMeeting session (8:30-10:30 CEST)

Participants:

Bureau:

Harm Jan van Burg, Pier Alberto Cucino, Stuart Feder (Chair), Tahseen A. Khan

Apologies: Peter Amstutz, Mike Doran, Viktor Dravitsa, Tim McGrath, Bruno Prépin, Mats Wicktor

UNECE Secretariat:

Tom Butterly, Maria Rosaria Ceccarelli, Tauno Kangur

Agenda item	Discussion
1. Roll-call	No quorum.
2. Special Session on Liaison, including MOUMG (60 minutes)	<ul style="list-style-type: none">• Liaison is key activity of UN/CEFACT• Drafting Liaison Policy document• MOUMG activities, proposed revision of Annex A• Review of current liaison status
3. Introductory remarks, agree on Draft Agenda, approval of the Bureau (5 min)	The agenda was agreed as proposed.
4. Items for Decision (5 minutes)	<ul style="list-style-type: none">• UN/EDIFACT Maintenance Procedures<ul style="list-style-type: none">– Secretariat reviewed a paper describing the tasks that it can take over as EDIFACT Entry Point– It is important to prepare a time table to clarify to the parties involved how the handover will happen and to make sure that all DMR submitted are processed.– Secretariat will publish the forms on UNECE site (that are on CEN site at the moment).– NEN, UNECE secretariat and EDIFACT maintenance team will have to agree on the handover deadlines. NEN has agreed to fulfill the tasks until end 2013 and is looking forward to NEN pass this task to UNECE secretariat.– Possibility for NEN to train secretariat under consideration.– A call with all UN/EDIFACT maintenance related players to be set up as soon as possible.– The draft document on UN/EDIFACT maintenance procedures, updating the one of 1999, should include the secretariat document on Entry point tasks.– A letter to inform eBES of developments should be prepared shortly.
5. PDA Reports on projects and developments (15 minutes)	<ul style="list-style-type: none">• Regulatory<ul style="list-style-type: none">- Developments: project proposal for the transboundary movements of waste, relating to the Basel Convention (which has signatories from 180 Countries).

	<p>The project has been reviewed and any initial concerns of duplication of work with WCO have been clarified.</p> <p>Mr. Norbert Pfaffinger is ready to submit candidacy form for becoming Environment Management Domain Coordinator.</p>
6. BPS Reports (10 minutes)	<ul style="list-style-type: none"> • Forum - L&L reserved to host Country (Italy): A topic proposal: the role of trade support institutions and Ministries. - Other L&L: one proposal from Supply Chain Domain; - 6 hours should be reserved for discussion of the programme of work. - Possible conference on single window interoperability to be organized in 2014 should be discussed at the latest during the Sardinia Forum.
7. Secretariat Report (5 minutes)	Possible Bureau F2F meeting in Geneva to discuss strategic issues (2-3 days), around November.
8. External events (5 minutes)	
9. Any other Business (5 min)	
10. Proposed next meeting	Wednesday, 24 July 2013 from 8:30 CET