

## **Bureau teleconference draft discussion and action items**

Wednesday, 26 June 2013 GoToMeeting session (9:30-10:37 CEST)

### **Participants:**

#### **Bureau:**

Harm Jan van Burg, Pier Alberto Cucino, Mike Doran, Stuart Feder (Chair), Tim McGrath, Bruno Prépin,

**Apologies:** Mats Wicktor, Tahseen A. Khan

**Absent:** Peter Amstutz, Viktor Dravitsa

#### **UNECE Secretariat:**

Maria Ceccarelli, Tauno Kangur

<b>Agenda item</b>	<b>Discussion</b>
1. Roll-call, introductory remarks, agree on Draft Agenda, approval of the Bureau previous call(s) minutes (5 min)	The agenda was agreed with amendments
2. Items for Decision (10 min)	<p>EDIFACT Maintenance Procedures confirmation of possible way forward will be sent by the secretariat in the coming days. Secretariat confirmed the willingness to take up the task of the entry point, will send a formal reply as soon as will be internally approved</p> <p>NDR 2.1 Project Proposal: to be decided by written procedure through a formal ballot among Bureau members (and was approved on 1 July 2013)</p>
3. PDA Reports on projects and developments (15 min)	<p><u>Supply Chain Management</u> Last call on 17 June. The CCL3 projects have been updated in Confluence, thanks to secretariat support and they are now available for public review. EDIFACT procedure is awaited by eBIS The special call on the strategy plan is under preparation Next PDA call to talk about projects will be on Monday</p> <p><u>Regulatory</u> Project proposal for the transboundary movements of waste: the Chair has been talking with interested parties to have this project going forward</p> <p><u>Sectoral</u> All projects are on track. The project on traceability of animals needs a 3<sup>rd</sup> HoD to accept the project.</p> <p><u>Methodology and Technology</u> Only few projects are still active on M&amp;T Project proposal on transboundary trust infrastructure is under discussion. During the Forum it has been decided to divide it in 2 projects.</p>
4. BPS Reports (10 min)	<p>Forum Italian Forum in October: received security clearance and waiting that</p>

	<p>Italy signs HCA: Letter to HoDs and participants, website and registration form are ready.</p> <p>Communication  Progressing in setting up communication team with coordinators. A provisional team list has been circulated. 8 people from several PDAs are at the moment in the team. The first two calls will be devoted to implement the Communication strategy and decide on tasks repartition in the Team. Vice Chair can still appoint PDAs experts to join the team.</p> <p>Liaison</p> <ul style="list-style-type: none"> <li>- MoU/MA meeting on updating annex A coming up today.</li> <li>- ODIF project status reviewed; next steps under consideration. .</li> <li>- ISO 15000-5 is on ballot at the moment until July 4<sup>th</sup>.</li> <li>- MoU/MA meeting on updating annex A will be held today</li> <li>- Letter from Chair of UBL to be replied to following further discussion.</li> </ul>
5. Secretariat Report (5 min)	
6. External events (5 min)	
7. Any other Business (5 min)	
8. Proposed next meeting	<ul style="list-style-type: none"> <li>• Wednesday, 3 July 2013 from 9:30 CEST</li> </ul>