

## **Bureau teleconference draft discussion and action items**

Wednesday, 12 June 2013 GoToMeeting session (9:30-10:37 CEST)

### **Participants:**

#### **Bureau:**

Harm Jan van Burg, Pier Alberto Cucino, Mike Doran, Stuart Feder (Chair), Tahseen A. Khan, Tim McGrath, Bruno Prépin,

**Apologies:** Mats Wicktor

**Absent:** Peter Amstutz, Viktor Dravitsa

#### **UNECE Secretariat:**

Maria Ceccarelli, Tauno Kangur

<b>Agenda item</b>	<b>Discussion</b>
1. Roll-call, introductory remarks, agree on Draft Agenda, approval of the Bureau previous call(s) minutes (5 min)	The agenda was agreed with amendments Introductory remarks: Summary report of Plenary will be sent by the end of the week.
2. Items for Decision (10 min)	V3 public reviews: Efforts have been made to update the Confluence space with the support of the secretariat, EDIFACT Maintenance Procedures: 21 May was submitted for approval; decision to be made as soon as possible (2-4 week review period: 5 June to 19 June)
3. PDA Reports on projects and developments (15 min)	<u>Supply Chain Management</u> Follow up on Strategy note: a special call need to be organized <u>Regulatory</u> Project proposal for the transboundary movements of waste WCO work in this area being done, possible duplication of work, to be clarified by next week. <u>Sectoral</u> All projects are ongoing. Insurance will have a meeting in Hamburg in a week or two. Utilities will be discussing some topics with an ISO TC.
4. BPS Reports (10 min)	Forum FOC had call on Monday, Italian Forum in October is coming up, security clearance and HCA being prepared, letter to HoDs and participants, website, registration form being prepared to be final by coming Monday. Indian Forum 2014 autumn: The Bureau still interested in having a Forum in India.  Communication - Progress in setting up communication team with coordinators A mail was sent to the Bureau to explain how this process is planned. There will be PDAs representatives.

	<p>Liaison</p> <ul style="list-style-type: none"> <li>- In summer will review list of liaisons/MoUs and identify responsible persons.</li> <li>- ISO 15000-5 is on ballot at the moment until July 4th;</li> <li>- A liaison person to TC154 has to be identified. For time being the Vice Chair in charge of Liaison will be the responsible person.</li> </ul>
5. Secretariat Report (5 min)	MoU/MA meeting on updating annex A will be on 26 July.
6. External events (5 min)	<p>eInvoice Multistakeholder Forum</p> <p>A draft policy on eInvoice proposal being discussed in multiple countries.</p> <p>Asia-Pacific TF Forum in China in autumn 2013: 3 Vice Chairs will participate and are trying to organize a workshop on UN/CEFACT</p> <p>It will be an opportunity to have collaboration with experts from the region.</p>
7. Any other Business (5 min)	none
8. Proposed next meeting	<ul style="list-style-type: none"> <li>• Wednesday, 19 June 2013 from 9:30 CEST</li> </ul>