

Bureau teleconference draft discussion and action items

Thursday, 2 May 2013 GoToMeeting session (9:30-10:30 CEST)

Participants:

Bureau:

Harm Jan van Burg, Pier Alberto Cucino, Stuart Feder (Chair), Tim McGrath, Bruno Prépin, Mats Wicktor

Apologies: Peter Amstutz, Mike Doran, Tahseen A. Khan, Viktor Dravitsa

UNECE Secretariat:

Mara Ceccarelli, Tauno Kangur

Agenda item	Discussion
1. Roll-call, introductory remarks, agree on Draft Agenda, approval of the Bureau previous call(s) minutes	The agenda was agreed as proposed
2. Items for Decision (5 min)	
3. PDA Reports on projects and developments (15 min)	<ul style="list-style-type: none">• Trade and Transport Facilitation Project Proposal for Recommendation on Consultation Approaches for Public and Private Sector Consultation. The existing project has been revised to match the new ODP. It has been circulated the week before Forum. Bureau agreed with the actual project proposal; a call for participation can be announced on the UN/CEFACT website. • Supply Chain Management The Bureau was sent a CCL v3 artifacts package and is under review.<ul style="list-style-type: none">• Sectorial Reutilization of Data from Utility Management Systems Project Proposal • Methodology and Technology UCM and Business Document Header projects have no resources and have to be closed. • Maintenance of EDIFACT • ODIF discussion: TC154 will decide on the MoUMG suggestion to consider a comment period before publishing anything during May. TC154 Chair will inform MoUMG on its decision.
4. BPS Reports (5 min)	<ul style="list-style-type: none">• Forum follow up <p>FOC started again calls and is investigating the autumn location possibility. Either in Vienna or in Sardinia if funds will be provided.</p>

	Presentations of previous Forum will be uploaded to the website
5. Secretariat Report (5 min)	<ul style="list-style-type: none"> • Plenary One month deadline for plenary will be next Monday.
6. External events (5 min)	EEC event in Moscow: workshop 24-25 April, Secretariat informed the Bureau.
7. Any other Business (5 min)	<ul style="list-style-type: none"> • PDA Vice Chairs need to motivate project leads to maintain more up-to-date information on confluence. This will be taken up again during the envisaged systematic review of all projects. Moreover, a list will be prepared for HODs of projects recently completed, added and no longer in progress (ie, put on hold or stopped). • Following up the approval of the EXCOM UNECE reform by the ECE Commission during the April meeting, the changes made by EXCOM on term of reference on ECE bodies, will need to be reflected in a revision of the UN/CEFACT rules of procedures.
8. Proposed next meeting	<ul style="list-style-type: none"> • Wednesday, 8 May 2013 from 9:30 CEST