

Bureau teleconference draft discussion and action items

Wednesday, 30 January 2013 GoToMeeting session (9:35-10:38 CET)

Participants:

Bureau:

Peter Amstutz, Harm Jan van Burg, Pier Alberto Cucino, Mike Doran, Viktor Dravitsa, Stuart Feder (Chair), Tahseen A. Khan, Tim McGrath, Bruno Prépin

Apologies: Mats Wicktor

UNECE Secretariat:

Tom Butterly, Maria Rosaria Ceccarelli, Tauno Kangur

Items	Discussions
Decisions	<ul style="list-style-type: none">- Number P1010 was allocated to the Rapid Alert for Food and Feed (RASFF) project. A confluence space will be created for the Project.- The final text in P1010 will be reviewed, along with all other project proposals and status of developments to ensure sufficient clarity, e.g., especially with respect to exit criteria and Bureau/Plenary responsibilities for approval of standards and recommendations. Target date end February.-Revision of Rec. 14: Letter to HoD will be sent to request submissions of contribution from national agencies
Planning for special series of calls in coming weeks, e.g. Plenary, Proposed Revised Technical Framework, with Domain Coordinators, external events	A list of main areas that need discussion has been identified. Bureau members are requested to give their input during the dedicated calls.
Programme Development Area (PDA) Reports on projects and developments (15 min)	A project status template was presented by the Chair for comments, in order to review all projects. A discussion followed and a special call will be organized. Emphasis was placed on the importance of Project leaders updating files on Confluence..
Secretariat Report	<p>EXCOM – discussion on UNECE reform are still going on.</p> <ul style="list-style-type: none">•Letter coming from the Eurasian Economic Commission (EEC): Mr. Dravitsa has looked at the proposals from EEC. He has already called a responsible person and agreed a F2F meeting.
Any other Business (5 min)	<ul style="list-style-type: none">• Possible F2F meeting in Geneva at the end of February
Proposed next meeting	<ul style="list-style-type: none">• Wednesday, 6 February 2013 from 9:30 CET