Bureau teleconference draft discussion and action items
Thursday, 24 January 2013 GoToMeeting session (9:08-10:10 CET)

Participants:

Bureau:

Harm Jan van Burg, Pier Alberto Cucino, Mike Doran, Viktor Dravitsa, Stuart Feder (Chair), Tim McGrath, Mats Wicktor
- Apologies: Peter Amstutz, Tahseen A. Khan, Bruno Prépin

UNECE Secretariat:

Maria Rosaria Ceccarelli, Tauno Kangur

Items	Discussions
Decisions	None
Programme Development Area (PDA) Reports on projects and developments	*Supply Chain Management* PDA members are asking questions on revised technical framework and on registry issues. *Sectoral* RASFF proposal has been submitted to the Bureau for approval. *Technology and Methodology* Production of CCL based on CCTS 3 project. Guidelines for validation will be soon presented to team and then to Bureau.
BPS Reports	UN/CEFACT Forum Forum organizing committee resumed meetings to organize the April Forum. - Forum website with registration is on-line; - Meeting rooms are allocated; WiFi is secured; - First invitation letter to experts will be send out next week; - The briefing for the Geneva missions can only take place on Friday morning; in the afternoon closing plenary. Both meetings share the same translation. - Based on the decisions of the Brussels Bureau meeting some lunch and learn sessions are provisionally put into the agenda. Bureau will be asked decision next month. - First "Open Bureau session" will be scheduled as an Extended Bureau meeting and Domain Coordinators will be invited. Organizing Committee meets Mondays from 2 – 3 pm and minutes are available to Bureau - Suggestion is that Bureau Vice Chairs who want to discuss forum issues, join on a Monday call so as not to take up too much time during regular Bureau calls. Decisions such as: forum schedule and lunch and learn sessions, will be brought to the Bureau.
Secretariat Report	Ongoing work on preparing for Plenary Timeline for submission of Plenary documents: 26 February Agenda and 11 March documents
Any other Business	• Organization of a teleconference with Domain Coordinators, DCs should provide information to Bureau about developments in their domains
Proposed next meeting	• Wednesday, 30 January 2013 from 9:30 CET