

Bureau teleconference discussion notes and decisions
11 November 2019, GoToMeeting session; 10:00 CET

Agenda item	Discussion	Action/Decision
1a. Roll call	<p>Bureau present: Sue Probert, Ian Watt, Tahseen Khan, Anders Grangård</p> <p>Bureau excused: Estelle Igwe, Harm Jan van Burg</p> <p>Bureau absent: Raffaele Fantetti</p> <p>Secretariat: Lance Thompson</p>	4 of 7 = Quorum
1b. Presentation of the Agenda	Three additional topics were added which will be put forward for Written Procedure approval.	Agenda agreed as written.
1c. Approval of meeting report of 31 October 2019		<p>Bureau approval 1911048: The Bureau approved the meeting report of 31 October 2019.</p>
3a. SWD Information Portals	<p>A project proposal to develop a recommendation on Information Portals was put forward by the Single Window Domain after its meeting in London.</p> <ul style="list-style-type: none"> • Request to launch a new project • Proposed project leader: Luc Pugliatti • Proposed Supporting VC: VC Igwe 	<p>Bureau decision 1911049: The Bureau approved the launch of an Information Portal Recommendation project pending three HoD support. Project leader: Luc Pugliatti; Supporting VC: VC Igwe.</p>
3b. SCMP MLETR Titles	<p>A revised project proposal for the transfer of MLETR-compliant titles was put forward by the delegation of Singapore. (Model Law on Electronic Transferable Records – UNCITRAL)</p> <ul style="list-style-type: none"> • Proposed Project Leader: Kay Ren Yuh • Proposed Supporting VC: VC Watt <p>A question was raised to ensure that this proposed project would not overstep the mandate of UNCITRAL. It was suggested that this proposal quickly be shared with UNCITRAL.</p> <p>The relationship with INCOTERMS was questioned and it was suggested that this be considered in the project development.</p>	<p>Bureau decision 1911050: The Bureau approved the launch of an MLETR Titles transfer project pending three HoD support. Project leader: Kay Ren Yuh; Supporting VC: VC Watt</p>
3c. SWD Core Principles	<p>The SWD Core Principles project requests an update to its deliverables in order to produce a White Paper. This White Paper will allow to gather more interest in the project and capture further input for the main deliverable: a recommendation. The White Paper would be archived once the recommendation is completed and approved. The project team also requests an update to its milestone dates.</p> <p>Question was raised as to the purpose of the White Paper if it is to be replaced by a Recommendation. If the intent is to gather comments, then it might indeed be better to put it for Public Review. It was reminded though that this type of deliverable does not require Public Review unless the Bureau</p>	<p>Bureau decision 1911051: The Bureau approved the update of the SWD Core Principles project to update the milestone dates.</p>

	requests it. The additional deliverable request was deferred to the next Bureau call.	
3d. REG Cross Border Mgmt RDM	<p>A potential Project Leader has been identified for the Cross Border Management Reference Data Model project.</p> <ul style="list-style-type: none"> Proposed Project Leader: Zissis Palaskis 	Bureau decision 1911052: The Bureau approved the update of the Cross Border Mgmt RDM project to add the Project Leader Zissis Palaskis. As the project has received its three HoD support, it can officially launch.
3e. ISCO Town Hall project	<p>The ISCO Town Hall project team has requested to update their milestone dates.</p> <p>The approval has been put to Written Procedure with a deadline of Friday 15 November, noon (Geneva-time)</p>	Milestone update for the ISCO Town Hall project was put forward for Written Procedure approval with a deadline of 15 November noon (Geneva).
3f. ISCO RDM2API project	<p>The ISCO RDM to API project team has requested to update their milestone dates.</p> <p>The approval has been put to Written Procedure with a deadline of Friday 15 November, noon (Geneva-time)</p>	Milestone update for the ISCO Town Hall project was put forward for Written Procedure approval with a deadline of 15 November noon (Geneva).
3x. Pending projects	<p><u>SUMMARY OF PENDING PROJECTS</u></p> <ul style="list-style-type: none"> VC Watt will check with T+L for the Pipeline and IMO eFAL for the next steps. VC Watt will check with SCMP for the CII BRS Repository and the SC Track and Trace for milestone updates. The A+A RDM was briefly discussed; it will require milestone updates. Question was raised if the RDM should retain the qualifiers in the ABIEs. IoT for TF will meet soon and discuss the extension request of their milestones. CBM-RDM received HoD support from Greece, Slovenia and Russia 	
4x. Representation	<p>Nothing to report</p> <p>Lance announced that he will be absent from 18 to 22 November December</p>	
7a. eB MoU meeting	<p>Will take place on 4 December in Geneva. The UNECE Secretariat will be secretariat to this group for the coming year.</p>	
9a. Other business	<p>IMO FAL meeting update for the Expert Group on Data Harmonization (EGDH). Good contacts with IALA, IHO and WHO. There are chances that further data be requested to be added for the IMO eFAL mapping.</p> <p>The next EGDH meeting will be held at the same time as our Forum; it will be difficult for UN/CEFACT to participate.</p>	
9x. Next meeting	<p>Next Bureau call: 2 December 2019 then 16 December 2019</p>	