# Bureau teleconference discussion notes and decisions
## 31 October 2019, Forum F2F meeting 15:00 London

| Agenda item | Discussion | Action/Decision |
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| 1a. Roll call | **Bureau present**: Sue Probert, Estelle Igwe, Ian Watt, Harm Jan van Burg, Tahseen Khan<br>**Bureau excused**: Raffaele Fantetti, Anders Grangård<br>**Secretariat**: Lance Thompson, Maria Ceccarelli | 5 of 7 = Quorum |
| 1b. Presentation of the Agenda | | Agenda agreed as written. |
| 1c. Approval of meeting report of 21 October 2019 | | **Bureau approval 1910045**: The Bureau approved the meeting report of 21 October 2019. |
| 3a. ITPD Rec5rev INCOTERMS | The Project team for the revision of Rec5 (INCOTERMS) requested to go to Public Review. | **Bureau decision 1910046:** The Bureau approved the final draft of Recommendation 5 revision to go to Public Review. |
| 3b. SCMP MLETR titles project | A project proposal for the transfer of MLETR-compliant titles was put forward by the delegation of Singapore. (Model Law on Electronic Transferable Records – UNCITRAL)<br>• Proposed Project Leader: Kay Ren Yuh<br>• Proposed Co-Project Leader: Chris Gough<br>• Proposed Supporting VC: VC Watt<br>It was suggested that the International Chamber of Commerce might be interested to participate in the project and the document should be shared with them when it is in its final state.<br>A question was raised on the presence of a Business standard and a Technical specification in the same project. It was suggested that these should be separated into two different projects or checked with the proposers for further explanation. It was also underlined that the presence of a BRS normally means that there would be an RSM or equivalent and a model within the CCL/schema. | |
| 3c. CBM – Regulatory RDM | A project proposal was put forward for the creation of a Regulatory Data Model.<br>• Proposed Project Leader: tbc<br>• Proposed Supporting VC: VC Khan<br>Question was raised on the title of the project proposal. It was suggested that the term "Regulatory" may be inappropriate as not all agency requirements may be considered regulatory. It was accepted that the project should change its name to "Cross Border Management Reference Data Model" | **Bureau decision 1910047**: The Bureau approved the CBM project proposal to launch a Cross Border Management Reference Data Model, pending the nomination of a project leader and pending 3 HoD support. |

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| 3x. Pending projects | SUMMARY OF PENDING PROJECTS<br>• Various projects which have gone beyond their Milestone dates were reviewed; Bureau members took note and will request the update of the project proposals for IMO eFAL, CII BRS Repository, A+A-RDM, API Town Plan, IoT for TF<br>• HoD support was received from Turkey on the revision of Recommendation 5 (INCOTERMS) | |
| 4x. Representation | Nothing to report | |
| 7a. eB MoU meeting | The UNECE secretariat explained the future representation of UN/CEFACT at the next eB-MoU meeting (multiple domains/PDAs to present separately – both reports and verbally). The Secretariat will prepare an initial report from each group to be presented at this meeting and circulate to the relevant groups for input. The individual presentations will be coordinated afterwards. | |
| 9a. Other business | A request was raised to have more information on the API work and information recently shared on Git-Hub platforms. It was suggested that the TownPlan project try to finalize rapidly in order to provide clarity on the intentions and the proposed way forward. The Secretariat explained that it has been working with the active experts who have started to share information on the Git-Hub environment in order to transfer all official information and project development to UN-controlled platforms. However, the Git-Hub 'playground' space where engineers test the standards and their possible applications is not an official site and does not represent UN/CEFACT – so no comments for the moment. | |
| 9x. Next meeting | Next Bureau call: 11 November 2019 then 2 December 2019 | |