

Bureau teleconference discussion notes and decisions
22 July 2019, GoToMeeting session; 10:00 CET

Agenda item	Discussion	Action/Decision
1a. Attendance and roll call	<p>Bureau present: Sue Probert (Chair), Estelle Igwe, Harm Jan van Burg, Ian Watt, Tahseen Khan</p> <p>Bureau excused: Anders Grangård</p> <p>Bureau absent: Raffaele Fantetti</p> <p>Secretariat: Lance Thompson, Maria Ceccarelli</p>	The meeting had quorum
1b. Presentation of the Agenda		Agenda agreed as written with minor additions.
1c. Approval of meeting report of 190703 Paris F2F Meeting		<p>Bureau decision 1907023: The Bureau approved the meeting report of the Face-to-Face meeting in Paris of 1-3 July 2019.</p>
3a. SWD – Revision of Rec33	<p>The project team finalized its draft and the secretariat presented the text to the Bureau. It was underlined that this project addressed all of the suggestions which were raised in the November 2017 Single Window conference and that the project team had included a good number of international organizations and implementers.</p> <ul style="list-style-type: none"> • Request to go to Public Review <p>The Bureau congratulated the project team on their work on this project.</p>	<p>Bureau decision 1907024: The Bureau approved the text of the SWD Revision of Recommendation 33 to go to its 60-day Public Review.</p>
3b. T+L – Smart Containers BRS	<p>The project team finalized its draft and VC Watt presented the text to the Bureau. The secretariat raised a few topics which required some modifications including definitions but that most of this could be dealt with during the Public Review if decided to move forward.</p> <ul style="list-style-type: none"> • Request to go to Public Review <p>Concern was raised that terms are being forced to align with previously approved work which may be picked up at a later time as a discussion within the Bureau.</p> <p>The Bureau recognized the great deal of substantive work that has been put into this document.</p>	<p>Bureau decision 1907025: The Bureau approved the text of the T+L Smart Containers BRS to go to its 60-day Public Review pending minor modifications in the terms aligned with the MMT-RDM</p>
3x. Pending projects	<ul style="list-style-type: none"> • T+L CI SC Track/Trace seeking a new project leader actively. Perhaps some of the new experts within T+L and ISCO might be able to pick this up. • SCMP CI Delivery revision – it was generally agreed that this was finalized; VC Watt will check with the project team. • eCert guide will need to submit a Milestone update. <p>It was mentioned that FLUX seems to be preparing a submission to the library; it was suggested that a decision needs to be made in order to formalize a procedure that such submissions require a project or approved BRS. The Secretariat reminded that it is present on the Library</p>	

	Maintenance calls and it will inquire if submissions are covered by a project proposal or an approved BRS.	
4a. Update on London Forum	<p>The DCSA (maritime transport initiative) has been invited to present a Lunch and Learn session to be held on Tuesday and that they have accepted the invitation conditional on ratification after senior members' vacations conclude in early August.</p> <p>A Lunch and Learn session has been requested by UNCTAD on Wednesday to launch their Maritime Transport Review; they may request a meeting room before or after that for more in depth presentations with stakeholders external to UN/CEFACT.</p> <p>The upcoming deadlines were reminded:</p> <ul style="list-style-type: none"> • 19 July deadline of room assignments – no responses • 26 July deadline for conference synopsis • 13 August Bureau to approve conference synopsis • 6 Sept. Domain/project agendas to be submitted • 6 Sept. Conference agendas with speakers to be submitted <p>A request for a conference was received and presented by VC Khan. It was suggested to either keep this as a working group meeting (not a conference – instead a workshop, but in the regular meeting room) and/or possibly be brought to the Spring Forum as a conference. The available meeting room on Friday will be allocated to this</p>	
4x. Representation of UN/CEFACT by Bureau members or experts	<ul style="list-style-type: none"> • 5 November. OIE in Paris. Workshop on Animal disease classification (VC Van Burg accompanied with Erik Bosker) 	
6a. Secretariat information	<ul style="list-style-type: none"> • 9 July. UN HLPF in New York, secretariat delivered a presentation on Circular Economy. • 12-13 September. OECD in Paris, Blockchain Policy Forum; secretariat will deliver a presentation. • 17-18 September. UNESCAP & ADB in New Delhi, Asia Pacific Trade Facilitation Forum (Tahseen also will attend) • Mid-September. UNCTAD in Geneva, Trade for the SDGs; secretariat organizing a meeting on Sustainable Fisheries Management. • A request was received concerning a finance conference in Vietnam. Secretariat is checking on the availability of the Finance Domain Coordinator. 	
9. Other business	Concern was raised that the Interledger project on CoO might be expanded to all certificates which is out of scope of the current project. The process owners (G2G) are not included in this discussion. The suggestion is that this project remain in the scope that was defined and to bring the larger discussion through another project or other means.	
9. Other business	Request was made to the secretariat to check with the British Mission to inform them that we will have our Forum in London in the case of a no-deal BREXIT which might affect our experts to leave.	

9x. Next Bureau call	Next Bureau call: <u>Tuesday, 13 August</u> from 10:00 CET (Geneva)	
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