

Bureau teleconference discussion notes and decisions
Monday 21 January 2019, GoToMeeting session; 10:00 CET

Participants:

Bureau present: Sue Probert (Chair), Harm Jan van Burg, Anders Grangård, Ian Watt, Tahseen Khan

Excused: Estelle Igwe

Absent: Raffaele Fantetti

Secretariat: Lance Thompson

Agenda item	Discussion	Action/Decision
1a. Roll call	5 of 7 = Quorum	
1b. Approval of the Agenda		Approved as written
1c. Approval of meeting report of 7 January 2019	Small change in the discussion concerning item 9 and the European Invoicing Data Model. Small modification on the upcoming events of Bureau members.	Approved with minor modifications
1d. Approval of meeting report of 11 January 2019		Approved as written
1e. Schedule of Bureau calls	Deadline dates were added.	
2a. ToR A/G Advanced Tech	A Terms of Reference for a new Advisory Group on Advanced Technologies was endorsed by the Bureau on the AdHoc conference call of 11 January 2019.	Bureau decision 1901049: The Bureau endorsed the Terms of Reference of a proposed new Advisory Group on Advanced Technologies
3a. SCMP – CI S.C. Track and Trace project proposal	The SCMP proposes a Cross-Industry Track and Trace. The relationship with the Agriculture work on Track and Trace needs to be considered. The latter is concentrating more regulatory aspects; the current project would complete this with the supply chain aspects of track and trace. The only challenge will be to ensure that the two approaches are correctly aligned. Question was raised if there would be an over-arching standard for all track and trace and how it would relate to all of these projects. This should be aligned to a future BSP-RDM. Request to add current work items to the list of initial contributions (Smart Container project, Buy-Ship-Pay Reference Data Model project, FLUX, Textile/Leather traceability project).	Bureau decision 1901050: The Bureau approved the CI S.C. Track and Trace project proposal with minor adjustments pending three HoD support. Project leader: Rolf Wessel. Supporting VC: Ian Watt

	<p>Question was raised as to how this would match with the GS1 EPCIS standard. It was noted that this work is already being integrated into the agriculture work on the topic.</p>	
3x. Pending projects	<p>Approved Projects Pending 3 HoD support:</p> <ul style="list-style-type: none"> • INS – Health Claims (received ES, DE; missing 1) • AAA – A+A RDM (AT received; missing 2) <p>For information, call for participation launched – project kick-off meeting will take place tomorrow, 22 January:</p> <ul style="list-style-type: none"> • SCMP – CI Delivery (received DE, UK; JP) <p>Projects which have passed their draft development completion date:</p> <ul style="list-style-type: none"> • T+L – Data Pipeline project (scheduled 2017-01-15) • eGOV – Blockchain project (scheduled 2018-03-01) <p>Projects on hold:</p> <ul style="list-style-type: none"> • SWD – Core principles (scheduled 2016-08-31 on hold) • SCM+P – PO Financing BRS (pending library submission & CCBDA or RSM) • ISCO – Canonical Model (scheduled 2018-02-01) • T+T – Destination Travel Information Process (scheduled 2015-02-01 on hold) 	
4a. 33 rd Forum	<p>Preparations for the 33rd UN/CEFACT Forum</p> <ul style="list-style-type: none"> • Email to the experts and the DC were sent. • List of cut-off dates prepared and circulated (these were considered in order to allow the Bureau to have sufficient time to review and endorse). • Request to have a combined session (instead of an opening and a closing session) – so this is considered for a Wednesday general meeting. This could have merit as many people have left by the Friday, so they don't necessarily know what will be coming in the next six months. Might need to ensure that there is still a wrap-up. • Suggestion to make two alternative schedules – one based on this single Wednesday session and another based on the former organization. 	
4x. Representation	<p>Chair Probert announced that the IMO FAL 43 meeting will be held the same week as the UN/CEFACT Plenary. She will be working with experts in order to ensure that we are present.</p> <p>VC Watt has been invited to speak at the Kasetsart University in Bangkok on the topic of "Focus Group on Thailand Digital Transformation – Blockchain for Trade Finance" on 31st of January.</p> <p>Chair Probert and the Secretariat will attend the Interim Transport and Logistics Domain meeting in Paris from 29 to 30 January.</p>	
5a. Liaison	<p>ISO PC295 DIS 21378 (Audit data collection) has been published for comments. We are coordinating a reaction.</p>	
6. Report from Secretariat	<p>Secretariat updated on the Plenary website</p> <ul style="list-style-type: none"> • Maria presented our work on Blockchain at the Malaysian "Blockchain for SDG Tour" organized by the European Blockchain Hub 	
7x. Communication		

9a. Other business	<p>At the request of the UNECE Secretariat, the Bureau F2F meeting was moved to 1-2-3 July. It is planned to take place in Paris</p> <p>Topics for F2F Paris meeting 1-2-3 July 2019:</p> <ul style="list-style-type: none"> • Clarity on F.P. and Domains • Domain on Track and Trace • Use of CCBDA instead of RSM • Using generic names of projects for specific topics • Use of non-proprietary tools • HoD support • Communication (press-articles) of countries / companies relating to UN/CEFACT 	<p>Bureau decision 1901051: The Bureau approved the change in date of the F2F meeting to 1-2-3 July, amending Bureau decision 1901048. The meeting is planned to take place in Paris.</p>
9b. Other business	<p>The topic of an open-source software for fisheries called FOCUS (which is using the UN/FLUX standard) was brought up. There seems to be discussion in the EC that UNECE may be requested by the EU to manage this software in the future. Concern was raised by the Bureau that such a significant and controversial decision might be taken without formal discussion within the Bureau or the Plenary beforehand.</p> <p>Concern was also raised that a Terms of Reference or a Program of Work may be modified to accommodate this without the knowledge of the Bureau. The Secretariat assured the Bureau that no such change has been made.</p>	
9x. Next Bureau call	<p>Next Bureau call: Monday, 4 February 2019 from 10:00 CET (Geneva)</p> <p>Potential topics:</p> <ul style="list-style-type: none"> • Forum Conferences • Forum Weekly Schedule 	