

Bureau teleconference discussion notes and decisions
Monday 7 January 2019, GoToMeeting session; 10:00 CET

Participants:

Bureau present: Sue Probert (Chair), Harm Jan van Burg, Raffaele Fantetti, Anders Grangård, Estelle Igwe, Ian Watt, Tahseen Khan

Secretariat: Lance Thompson

Agenda item	Discussion	Action/Decision
1a. Roll call	7 of 7 = Quorum	
1b. Approval of the Agenda		Approved as written
1c. Approval of meeting report of 19 December 2018		Approved with minor modifications
1d. Schedule of Bureau calls		
2a. ToR A/G Advanced Tech	<p>It was underlined that there is a need to cover this type of subject in order for us to remain pertinent; the proposed structure was challenged.</p> <p>It was reminded that an Advisory Group aims to do research and advise the Secretariat and the organization. It is usually a small group. The current text does not reflect this role and needs to be updated accordingly.</p> <p>Several Bureau Members underlined that there are a number of topics which are not clear: the objective, the scope, the relationship with the existing structure. It seems to bypass all current procedures (leadership, reporting, projects...). It was stated that it reads like it is similar to a domain or PDA, but outside of the current structure. An additional comment that questions of strategy should be solely within the Bureau.</p> <p>It was noted that the current Team of Specialists on Fisheries has not reported to the Bureau since its creation. The Secretariat stated that the Team has reported, but that the Bureau can request reports at any time.</p>	<p>The Bureau requested that the ToR be redrafted and circulated by Tuesday 8th at the latest. Bureau members are requested to prepare any comments before Friday. A conf call will be scheduled for Friday 11th at 14:00 and a resulting draft will be circulated directly after that call.</p>
3a. T+L Smart Container Project	<p>The T+L Smart Container project White Paper was presented to the Bureau for publication and presentation to the Plenary. It proposes over a dozen use cases of these Internet of Things devices. It is a good turning point on the types of information that can be shared in the supply chain from such devices.</p> <p>The project team will continue to work on the data requirements and business cases related to this subject.</p>	<p>Bureau decision 1901047: The Bureau approved the Smart Container White Paper to go to publication.</p>

3d. SCMP – CI S.C. Track and Trace project proposal	Subject postponed to the 21 January call.	
3x. Pending projects	<p>Approved Projects Pending 3 HoD support:</p> <ul style="list-style-type: none"> • INS – Health Claims (received ES, DE; missing 1) • AAA – A+A RDM (AT received; missing 2) • SCMP – CI Delivery (received DE, UK; missing 1) <p>Projects which have passed their draft development completion date:</p> <ul style="list-style-type: none"> • SWD – Core principles (scheduled 2016-08-31 on hold) • SCM+P – PO Financing BRS (pending library submission and CCBDA or RSM) • T+L – Data Pipeline project (scheduled 2017-01-15) • eGOV – Blockchain project (scheduled 2018-03-01) • T+T – Destination Travel Information Process (scheduled 2015-02-01 on hold) • ISCO – Canonical Model (scheduled 2018-02-01) 	
4. Representation	<ul style="list-style-type: none"> • Chair Probert will participate in the WCO DMPT in Brussels from 15-18 January as well as the specialized IMO FAL Contact Group on 16 January. • Chair Probert has been invited to present at the VDA (a German automobile standardization organization) to present the eCMR project on 21 January. • VC Van Burg will participate in the 2nd Session of the Team of Specialists on Sustainable Fisheries from 31 Jan to 1 Feb in Geneva. • VC Van Burg will participate in the WCO 5th Working Group on eCommerce in Brussels from 18-22 February. 	
5a. Liaison	<p>ISO TC154 JWG1 New Work Item Proposal has been put forward. The current EDIFACT version 3 is being widely used. The task group will make a profile of the version 4 which can be used by the user community of version 3. Questions were raised as to how a project and publication of a joint working group would function. It was suggested that if the working group deliverables are solely in the other organization, the joint collaboration is to bring our expertise; expert participation can be coordinated through the UNECE Secretariat. The only issue will be how to inform experts that the work is starting so they may join.</p>	
6. Report from Secretariat	<ul style="list-style-type: none"> • Maria-Teresa will be supporting the 2nd Session of the Team of Specialists on Sustainable Fisheries in Geneva, 31 Jan to 1 Feb. • Lance will be speaking at the Humanitarian Networks and Partnership Week organized by UN-OCHA on 4 Feb on the topic of Single Window • Lance has been invited to speak at the Kedge conference on electronic exchanges in Marseille, France on 14 February. • Lance will be presenting at the ITC side event “Digitalization and eDocuments” and the UNECE Inland Transport week on 19 Feb in Geneva. • The UNECE TFS will be participating in the Regional Forum on Sustainable Development on 21-22 March in Geneva. • Maria will be participating in the UNECE Committee Meeting on 9-11 April in Geneva. • Lance has been invited to speak at the Global Liner Shipping Conference from 13-15 May in Hambourg organized by KCNEet 365 Maritime. 	

	<ul style="list-style-type: none"> Lance is organizing the participation of the UNECE Executive Secretary at the EU DG TAXUD High Level Seminar on EU Single Window from 15-17 May in Bucharest. 	
7x. Communication		
7a. Website	For information, the following link was recently updated: https://www.unece.org/oes/nutshell/governing_bodies.html	
9. Other business	Bureau F2F meeting. It was suggested that a meeting in Paris would be more economical for all Bureau members (flights are direct, and hotel is often cheaper)	Bureau decision 1901048: The Bureau decided to have a F2F meeting 8-9-10 July preferably in Paris.
9. Other business	Discussion in Europe on IP around standards based on the European Invoicing Data Model. Some of the ESOs are selling the model for pay.	
9. Other business	Deadline date for submissions to the library to be published on the website: 4 February.	
9b. Next Bureau call	Next Bureau call: Monday, 21 January 2019 from 10:00 CET (Geneva) Potential future topics: <ul style="list-style-type: none"> <ul style="list-style-type: none"> Topics for potential future F2F meeting: <ul style="list-style-type: none"> Clarity on F.P. and Domains Using generic names of projects for specific topics Use of non-proprietary tools HoD support Communication (press-articles) of countries / companies relating to UN/CEFACT 	