

Bureau teleconference discussion notes and decisions
Monday, 10 September 2018, GoToMeeting session (10:00-12:00 CET)

Participants:

Bureau present: Sue Probert (Chair), Tahseen Khan, Ian Watt, Anders Grangård, Estelle Igwe

Bureau excused: Harm Jan van Burg, Raffaele Fantetti

Secretariat: Lance Thompson, Rutendo Tavengerwei, Yan Zhang

Agenda item	Discussion	Action/Decision
1a. Roll call	5 of 7 = Quorum	
1b. Approval of the Agenda		Approved as written
1c. Approval of meeting report of 27 August 2018		Approved
1d. Schedule of Bureau calls	<ul style="list-style-type: none"> • No absences recorded for the September 24 call • Meeting on October 8 cancelled as it will be close to forum dates. • No formal F2F meeting planned for the forum. 	
3a. SCM+P Purchase Order Financing BRS	<ul style="list-style-type: none"> • The Bureau was requested to approve the project for publication and also for the project to proceed to project exit. • Bureau members agreed for the BRS to proceed to publication but it was also discussed that the project is not yet ready for project exit. • It was also suggested that there is need for harmonization of terminology through the CCL and an RSM. 	Bureau Decision 1809027: The Bureau approved the SCM+P Purchase Order Financing BRS project to proceed to public review
3b. SWD – SSP Recommendation	<ul style="list-style-type: none"> • The Bureau was requested to approve the SSP project to proceed to public review 	Bureau Decision 1809028: The Bureau approved the Recommendation on SSP project to proceed to public review
3c. T+L – TDEM	<ul style="list-style-type: none"> • Project has not received three HoD support and has been pending in excess of a year. • Bureau requested that the project proposal be archived • A question was raised on whether it is possible for the 2 HoDs currently on the project to be informed that 	Bureau Decision 1809029: The Bureau agreed that the T+L – TDEM project be archived due to lack of the 3 necessary HoD

	<p>the project is being archived. Secretariat clarified that the 2 countries supporting this project will be notified and if they wish to relaunch the project, they are welcome to send a new project proposal</p>						support within an appropriate delay
3x. Pending projects	<p>Approved projects pending call for participation:</p> <ul style="list-style-type: none"> • <p>Approved Projects Pending 3 HoD support:</p> <ul style="list-style-type: none"> • INS – Health Claims (received ES, DE; missing 1) • AGRI – eQuality Certificate (missing 3) • AGRI – Textile Traceability Project (missing 3) • AAA – A+A RDM (missing 3) <p>Projects which have passed their draft development completion date:</p> <ul style="list-style-type: none"> • SWD – Core principles (scheduled 2016-08-31) • SC+P – CII BRS Repository (scheduled 2017-08-01) • T+L – Data Pipeline project (scheduled 2017-01-15) • T+L – Smart Containers (scheduled 2017-08-02) • eGOV – Blockchain project (scheduled 2018-03-01) • T+T – Destination Travel Information Process (scheduled 2015-02-01) • T+T – Sustainable Tourism (scheduled 2018-06-30) • ISCO – Canonical Model (scheduled 2018-02-01) <p>Currently in Public Review:</p> <ul style="list-style-type: none"> • SC+P – Sustainable Procurement (until 20 September 2018) 						
4a. Hangzhou Forum	<ul style="list-style-type: none"> • Forum Weekly Schedule first version - on line • Deadline for photo & bio of conference speakers: 31 August (see 4b) • Deadline for news story prior to Forum (optional): 10 September • Deadline for registrations (reminder) 20 September <p>Deadline for PowerPoints (opening and conferences): 10 October</p>						
4b. Missing photo & bio for:	IoT Conf	Blockchain	T&L Conf	Orchestrator	Value Chain	eCommerce	UN/LOCODE A/G
	Agenda?	Agenda?	Agenda?	Dir. Ivonne VC. Anders	Agenda?	Mr. Xin Yao Mr. Khan Xihui Zhang Chair Sue	Dir. Ivonne Chair Sue Tiago Spendler SMDG INTTRA IMO ESCAP Yang Zhang
				Received: Rajiv VC Ian Steve		Received: Aleksi Virginia Ping Wang Kath. XU Dr. QIU Yang WU Yizhou WU	Received: Alper?

4c. Travel plans of Secretariat and Bureau members	Bureau members are requested to provide their information to complete the current table by the next Bureau call (24 September)					
4d. eB-MoU/MG Webinar	<p>eB-MoU/MG Webinar: Internet of Things – 12 September from 13:00-14:30</p> <ul style="list-style-type: none"> • Presentations from each of the four signatories. From our side, three short interventions to explain what we are doing. • Presentations (5 min each) due by 31 August <p>Received:</p> <ul style="list-style-type: none"> • Ian (Business process orchestration) • Kaushik/Tahseen (eGov IoT project) <p>Waiting on:</p> <ul style="list-style-type: none"> ○ Hanane (Smart Containers) <p>All are welcome to join the webinar, see: http://www.unece.org/index.php?id=49617</p>					
4x. Representation	?? Sue?	10-14 Sept	ISO TC204 (Intel. Transport) meeting	Budapest	ISO	Report submitted
	?? Sue?	17-21 Sept	ISO TC8 (Port) meeting	Copenhagen	ISO	
	Sue	1-5 Oct	WCO DMPT	Brussels	WCO	
	Harm Jan	8-12 Oct	WCO Working Group on eCommerce	Brussels	WCO	
	Sue, Yan, Lance	8-12 Oct	ISO TC154 (data) meeting	Hangzhou	ISO	Report submitted
	??	15-17 Oct	ISO PC308 (Chain Custody) meeting	Rasunda, SES	ISO	Report planned 17/09
	Harm Jan	22-26 Oct	CCFICS 24 (eCert)	Australia	FAO / WHO	
	Eric	22-26 Oct	ISO TC307 (blockchain) meeting	Moscow	ISO	Report submitted
	??	22-26 Oct	ISO PC295 (accounting) meeting	Hangzhou	ISO	
	Yan	14-15 Nov	ISO TC46 (ISO 3166/MA)	Geneva	ISO	No report

5a. Liaison	It was requested that the liaison reports be circulated to the bureau for their information. The secretariat confirmed that they are on CUE (under liaison sharing> secretariat tab). Secretariat offered to put the reports on the bureau page for the next call for ease of accessibility				
6a. Report from the secretariat	Mr. Qiu	5-7 Sept	ICAO Air Cargo Development Forum	Zhengzhou	ICAO
	Salehin	4-6 Sept	National Trade Facilitation Body meeting	Turkmenistan	CAREC
	Lance	12 Sept	eBMoU IoT Webinar	Webinar	eB-MoU
	Mario	20-21 Sept	SPECA Economic Forum	Almaty	UN
	Lance, Salehin	1-3 Oct	eCommerce training	Chisinau, MD	OSCE
	Lance, Maria, MT	2-4 Oct	WTO Public Forum	Geneva	WTO
	Maria	4 Oct	UN/CEFACT TF standards for G77	Geneva	UNECE
	Mario, Sue	Nov	Data harmonization/data modelling	Skopje	UNECE
7x. Communication	Need to do a quarterly report for the HoDs. Secretariat will work on the first draft based on the model from the last report and will have it ready for the bureau to discuss on next call.				
9a. Other Business	<ul style="list-style-type: none"> 10th of September as deadline for comments and updates on TFIG suggestions to work out relevant information and links 				

9b. Next Bureau call	Next call: Monday, 24 September 2018 from 10:00 CET Potential topics: <ul style="list-style-type: none">• Overrunning projects• Clarity on focal points and domains• Generic naming of projects in Agri• Eb-MoU/MG ToR•	
----------------------	--	--