

**Bureau teleconference discussion notes and decisions**  
**Monday, 27 July 2018, GoToMeeting session (10:00-12:00 CET)**

**Participants:**

**Bureau present:** Sue Probert (Chair), Estelle Igwe, Ian Watt, Raffaele Fantetti, Tahseen Khan

**Bureau excused:** Anders Grangård, Harm Jan van Burg,

**Secretariat:** Lance Thompson, Tatiana Rosu, Yan Zhang

<b>Agenda item</b>	<b>Discussion</b>	<b>Action/Decision</b>
1a. Roll call	5 of 7 = Quorum	
1b. Approval of the Agenda		Approved as written
1c. Approval of meeting report of 13 August 2018		Approved
2a. ISCO	Transformation from Focal Point to Domain	There were no objections.
3a. Textile Traceability Project	Approved by Written Procedure	<b>Bureau decision 1808024:</b> The Textile Traceability Project was approved by written procedure on 16 August, pending three HoD support. Project Leader: Maria-Teresa Pisani Supporting VC: VC Van Burg
3b. SCM+P – Cross-Industry Scheduling	The Cross Industry Scheduling project submitted a request to modify its Milestone Dates A minor update of the dates was added to reflect	<b>Bureau decision 1808025:</b> The Bureau approved an update of the Milestones for the Cross-Industry Scheduling project.
3c. ENV – Waste Management project	The Environment Waste management project submitted a request to modify its Milestone Dates	<b>Bureau decision 1808026:</b> The Bureau approved an update of the Milestones for the Waste Management project.
3x. Pending projects	Approved Projects Pending 3 HoD support: <ul style="list-style-type: none"> <li>• T+L – TDEM (received JP, AT, missing 1)</li> <li>• INS – Health Claims (received ES, DE; missing 1)</li> <li>• AGRI – eQuality Certificate (missing 3)</li> </ul>	

	<ul style="list-style-type: none"> <li>• AGRI – Textile Traceability Project (missing 3)</li> <li>• AAA – A+A RDM (missing 3)</li> </ul> <p>Projects which have passed their draft development completion date:</p> <ul style="list-style-type: none"> <li>• SWD – Core principles (scheduled 2016-08-31)</li> <li>• SCM+P – CII BRS Repository (scheduled 2017-08-01)</li> <li>• SCM+P – Purchase Order Financing Request (scheduled 2016-07-05)</li> <li>• T+L – Data Pipeline project (scheduled 2017-01-15)</li> <li>• T+L – Smart Containers (scheduled 2017-08-02)</li> <li>• eGOV – Blockchain project (scheduled 2018-03-01)</li> <li>• T+T – Destination Travel Information Process (scheduled 2015-02-01)</li> <li>• T+T – Sustainable Tourism (scheduled 2018-06-30)</li> <li>• ISCO – Canonical Model (scheduled 2018-02-01)</li> </ul> <p>Currently in Public Review:</p> <ul style="list-style-type: none"> <li>• SCM+P – Sustainable Procurement (until 20 September 2018)</li> </ul>				
4a. Hangzhou Forum	<p>Hangzhou Forum:</p> <ul style="list-style-type: none"> <li>• Forum Weekly Schedule first version</li> <li>• Deadline for photo &amp; bio of conference speakers: 31 August</li> <li>• Deadline for newxs story prior to Forum (optional): 10 September</li> <li>• Deadline for registrations (reminder) 20 September</li> <li>• Deadline for PowerPoints (opening and conferences): 10 October</li> </ul> <p>The Bureau generally liked the new format of the Forum Weekly Schedule. It was suggested to share with Domain Coordinators and Bureau members to see if they have any comments or changes.</p>	Secretariat to circulate the Forum Weekly Schedule to Extended Bureau. If there are any changes or comments, these should be sent before Wednesday 29 August at noon Geneva time.			
4b. eB-MoU/MG Webinar	<p>eB-MoU/MG Webinar: Internet of Things – 12 September from 13:00-14:30</p> <ul style="list-style-type: none"> <li>• Presentations from each of the four signatories. From our side, three short interventions to explain what we are doing. These will be (five minutes each): <ul style="list-style-type: none"> <li>○ Smart Containers</li> <li>○ E Government project</li> <li>○ Business Process Orchestration work</li> </ul> </li> <li>• Presentations due by the end of the month, or will not be included</li> <li>• All are welcome to join the webinar, but must register with the Secretariat</li> </ul>				
4x. Representation	The following representation activities were reported:				
	??	10-14 Sept	ISO TC204 (Intel. Transport) meeting	Budapest	ISO
	??	17-21 Sept	ISO TC8 meeting	Copenhagen	ISO
	Sue	1-5 Oct	WCO DMPT	Brussels	WCO
	Harm Jan	8-12 Oct	WCO Working Group on eCommerce	Brussels	WCO

	Sue, Yan	8-12 Oct	ISO TC154 (data) meeting	Hangzhou	ISO
	??	15-17 Oct	ISO PC308 (Chain Custody) meeting	Rasunda, SE	ISO
	Harm Jan	22-26 Oct	CCFICS 24 (eCert)	Australia	FAO/WHO
	Virginia (tbc)	22-26 Oct	ISO TC307 (blockchain) meeting	Moscow	ISO
	??	22-26 Oct	ISO PC295 (accounting) meeting	Hangzhou	ISO
	Yan	14-15 Nov	ISDO TC68 (ISO 3166 MA)	Geneva	ISO
5a. Liaison					
6a. Report from the secretariat					
	Mr. Qiu (CN HoD)	5-7 Sept	ICAO Air Cargo Development Forum	Zhengzhou	ICAO
	Lance	12 Sept	eBMoU IoT Webinar	Webinar	eB MoU
	Mario	20-21 Sept	SPECA Economic Forum	Almaty	UN
	Lance, Maria, MT	2-4 Oct	WTO Public Forum	Geneva	WTO
	Mario, Sue	5 Oct	Data harmonization Data modelling	Sofia	UNECE
7x. Communication	<p>A lot of the work from ISCO will be used to create information for a Communication Team. A new set of pages have been created on the CUE under Domains. Raffaele had met with the Executive Secretary (Mrs. Algayerova) who agreed that we should do some more marketing style communications.</p> <p>Suggest to have an ad-hoc Bureau call specifically on communication Wednesday 5 September from 13:00 (for Bureau members, but also any DC or Project Leaders if they think pertinent). Sue will make a schedule; Lance will create a different dial-in link and circulate to the Bureau.</p>				
9a. Other Business					
9b. Next call	<p>Next Bureau call: Monday, <b>10 September 2018</b> from <b>10:00 CET</b>.</p> <p><b>Ad-hoc Bureau call on communication on Wednesday, 5 September 2018 from 13:00 CET.</b></p>				