

Bureau teleconference discussion notes and decisions
Monday, 2 July 2018, GoToMeeting session (10:00-12:00 CET)

Participants:

Bureau present: Sue Probert (Chair), Tahseen Khan, Harm Jan van Burg, Ian Watt, Anders Grangård, Estelle Igwe, Raffaele Fantetti

Secretariat: Lance Thompson, Rutendo Tavengerwei, Tomas Malik

Agenda item	Discussion	Action/Decision
1a. Roll call	7 of 7 = Quorum	
1b. Approval of the Agenda		Approved as written
1c. Approval of meeting report of 18 June 2018	Question was raised on the use of “Absent” and “Apologies” It was requested that apologies be sent at least 24 hours before.	Approved with minor modifications
1d. Schedule of Bureau calls	All calls will be maintained throughout the holiday period as we will be able to have quorum throughout.	
2a. Election of Domain / Focal Point Coordinators	Candidatures received: <ul style="list-style-type: none"> • Rajiv Garg (ISCO FP) • Yves Jobin (TFA FP) • Michel Bormans (Insurance Domain) 	Bureau decision 1807016: The Bureau nominated for a two year period (July 2018-June 2020) three coordinators, Mr. Ravij Garg for the ISCO-FP, Mr. Yves Jobin for the TFA-FP and Mr. Michel Bormans for the Insurance Domain.
3a. SC+P – Sustainable Procurement Recommendation project	Request to go to Public Review The document submitted to the Bureau had marked-up comments. A Vice Chair requested a clean finalized version be circulated before approval to go to Public Review. The Bureau requested that the secretariat check all documents before circulating to the Bureau. Clean version will be sent today; project to be put forward for written procedure with a deadline of 6 July noon.	The Bureau put forward for written procedure the SC+P Sustainable Procurement Recommendation project to go to Public Review. Deadline 6 July noon.
3b. SWD – Rec33 rev project	The former project leader (Mats Wicktor) has needed to step down. Request change of leadership. New leader: Ibrahima Diagne.	Bureau decision 1807017: The Bureau appointed Ibrahima Diagne as new project leader of the SWD Rec33 revision project.

3x. Pending projects	<p>Approved Projects Pending 3 HoD support:</p> <ul style="list-style-type: none"> • T+L – TDEM (received JP, AT, missing 1) • INS – Health Claims (received ES, DE; missing 1) • AGRI – eQuality Certificate (missing 3) <p>Currently in Public Review:</p> <ul style="list-style-type: none"> • eGOV – Blockchain WP (until 21 July 2018) 				
4a. Forum Organization	<p>Hangzhou Forum requests for conferences</p> <ul style="list-style-type: none"> • T&L = <i>Showcasing of T&L deliverables, concrete applications of Trade Facilitation through automation</i> • eGov = “IoT for Trade focusing on actual implementation and benefits derived” • eGov = “Blockchain and the International Supply Chain – If, When, Where and How?” • HMZ = “Opening up UN/CEFACT work to the world of web developers” • UN/LOCODE = Advisory Group meeting on DMR procedures • Secretariat = “Advancing the Circular Economy through Sustainable Value Chains” and/or “Belt and Road” <p>Proposal to prefer regional speakers (to avoid inviting people to speak for just 15 minutes...)</p> <p>Bureau suggest to try to avoid having too many days of conferences (two days?). It was suggested that the conferences may not all attract all UN/CEFACT experts and thus may not disrupt regular meetings.</p> <p>The secretariat suggested that the Blockchain and IoT conferences should run on the Monday in order to facilitate the participation of local Chinese experts attending the Sunday event.</p>				<p>Bureau decision 1807018: The Bureau endorsed five conferences during the Forum:</p> <ul style="list-style-type: none"> • Half day = eGov IoT (Monday morning) • Half day = eGov Blockchain (Monday afternoon) • Half day = Harmonization (Tuesday morning) • Half day = T&L (Tuesday afternoon) • One day = Circular economy/Belt-Road/eCommerce (Wednesday) <p>The UN/LOCODE Advisory Group will be a separate working group meeting (on Friday)</p>
4b. Other topics concerning the Hangzhou Forum (14-19 October 2018)	Website will be put on line shortly (with the agreed conferences)				
4x. Representations	14 June	Sofia, BG	SEMIC 2018	VC Van Burg	DG Connect
	18-20 Jun	Brussels	WCO e-Commerce	VC Van Burg	WCO
	19-21 July	Paris	OEI Steering Group meeting on eCertificate	VC Van Burg	OEI
5a. Liaison	<p>UNECE-UN/CEFACT-Oasis MoU http://www.unece.org/fileadmin/DAM/oes/MOU/mou_OASIS.pdf The MoU between UNECE and OASIS was circulated for input. The document was created for the ebXML cooperation, so rather outdated now and some parts inapplicable. Bureau members were invited to provide comments to a new version of the MoU by 25 June; no comments were received. Bureau members invited again to provide comments to be submitted to the UNECE secretariat for drafting a new version in order to initiate discussions with Oasis.</p>				<p>Comments on the UNECE-OASIS MoU to be sent to secretariat and the Chair on or by 20 July.</p>
6a. Report from the secretariat	27 Jun	Geneva	WTO MSME group on Trade	Lance	WTO
	30Jun-2Jul	Belgrade	Trade Facilitation University	Lance	UNCTAD
	11 Jul	New York	High Level Partnership Forum	Maria	UN

	16-17 Jul	New York	Ocean Conference	Maria	UNCTAD
7x. Communication					
9a. Other Business					
	<p>Next Bureau call: Monday, 16 July 2018 from 10:00 CET</p> <p>Potential topics:</p> <ul style="list-style-type: none"> • Differences between the function of focal points and domains 				