

**Bureau teleconference discussion notes and decisions**  
**Monday, 16 April 2018, GoToMeeting session (10:00-12:00 CET)**

**Participants:**

**Bureau present:** Tahseen Khan (acting chair), Harm Jan van Burg, Ian Watt, Sue Probert, Anders Grangård

**Bureau excused:** Estelle Igwe

**Bureau absent:** Raffaele Fantetti,

**Secretariat:** Lance Thompson, Rutendo Tavengerwei

Agenda item	Discussion	Action/Decision
1a. Roll call	Attendance = 5 of 7 (Quorum)	
1b. Approval of the Agenda	Point 9a – Discussion on TTP and an international convention	Approved with minor modifications
1c. Approval of meeting report of 19 March 2018	No comments	Approved
1d. Approval of meeting report of 03 April 2018	Point 2a - modified 3b – modification of Bureau decision to, ‘To present this work in progress to the Plenary.’	Approved with minor modifications
3x. Pending projects	<ul style="list-style-type: none"> <li>• T+L – IMO FAL mapping (received MY; missing 2)</li> <li>• T+L – TDEM (received JP, AT, missing 1)</li> <li>• INS – Health Claims (received ES; missing 2)</li> </ul> Currently in Public Review: <ul style="list-style-type: none"> <li>• T+L – MMT-RDM (ends 05 May)</li> </ul>	
4a. Forum Organization	<ul style="list-style-type: none"> <li>• <b>Opening Session</b> slides have been requested by 18 April.</li> <li>• Received: A+A, ENV, F+P</li> </ul>	
4x. Representation	Representation of UN/CEFACT by Bureau members or experts: <ul style="list-style-type: none"> <li>• 180409-12 VC Van Burg will attend WCO eCommerce working group meeting in Brussels, BE</li> <li>• 180411-12 VC Van Burg, EU Multi-Stakeholder Forum on eInvoicing, Burssels, BE</li> <li>• 180413 VC Van Burg has planned meetings with OIE, (Animal Health Intl Org), on eCert for Animal Health Certificates in Paris, FR</li> <li>• 180416-20 VC Grangård will attend parts of/most of the WCO Permanent Technical Committee (PTC) [Blockchain, IoT, AI, Biometrics, drones, 3d printing...] in Brussels, BE               <ul style="list-style-type: none"> <li>○ eCMR should be in the agenda of the DMPT (but not represented at the IMSC during the PTC?) We would like to ensure that there is no duplication of efforts. It might be better to propose a joint project with WCO.</li> </ul> </li> <li>• 180614 VC Van Burg is invited to the SEMIC 2018 (on government data models) in Sofia, BG</li> </ul>	

	<ul style="list-style-type: none"> <li>• 181100 VC Van Burg has received an invitation to speak on cyber security in India (not yet clear if in the context of UN/CEFACT or Dutch govt)</li> </ul>	
5a. Liaison	<p>Liaison</p> <ul style="list-style-type: none"> <li>• 180423-27 ISO TC 068 Meeting, Zurich, CH (Fratini Passi)</li> <li>• 180423-27 ISO TC 204 Plenary, Seoul, KR</li> <li>• 180514-18 ISO TC 307 Plenary, London, UK</li> <li>• 181008-12 ISO TC 154 Plenary, Hangzhou, CN</li> </ul>	
6a. Report from the secretariat	<p>Report from Secretariat</p> <ul style="list-style-type: none"> <li>• UNCTAD-ITC-UNECE eCommerce week 16-20 April 2018 <ul style="list-style-type: none"> <li>• Intelligent Tech &amp; Trade Tools: from Trade Logistics to a WTO E-commerce Agreement, 16 April 2018, 13:15 - 14:45, Room XXV, <a href="http://unctad.org/en/conferences/e-week2018/Pages/MeetingDetails.aspx?meetingid=1718">http://unctad.org/en/conferences/e-week2018/Pages/MeetingDetails.aspx?meetingid=1718</a></li> <li>• 19 April, 15.00 – 18.00, Room XXVI : Fostering effective trade logistics in a digital economy. This is a joint session of UNECE, UNCTAD and ITC. <a href="http://unctad.org/en/conferences/e-week2018/Pages/MeetingDetails.aspx?meetingid=1744">http://unctad.org/en/conferences/e-week2018/Pages/MeetingDetails.aspx?meetingid=1744</a></li> <li>• 20 April 11.30 – 13.00, Room XXVI : Block-chain for trade facilitation. This is organized by UNECE. Topics covered: UN/CEFACT white paper will be presented, supply chain in general, energy, finance etc. Draft agenda here <a href="http://www.unece.org/index.php?id=48269">http://www.unece.org/index.php?id=48269</a></li> <li>• E-commerce week programme: <a href="http://unctad.org/en/conferences/e-week2018/Pages/default.aspx">http://unctad.org/en/conferences/e-week2018/Pages/default.aspx</a></li> </ul> </li> <li>• Kirgizstan training on SCM, SW... 23 Mai 2018</li> <li>• Reminder of TFIG updates (to be submitted on or before 30 May)</li> </ul>	
9a. Other Business	<ul style="list-style-type: none"> <li>• TTP possible future convention <ul style="list-style-type: none"> <li>○ A preliminary draft has been prepared and will be circulated during the Forum on Wednesday 25 April from 09.00, Office 1002</li> <li>○ Comments are requested on or before 18 April, COB</li> </ul> </li> <li>• Informal brunch invitation to Lance's house on 29 April</li> </ul>	

9b. Next call	<p>Next meeting: During the Forum (25 April Open Bureau and 26 April closed Bureau from 17.45)</p> <p>Next meeting: Wed. &amp; Thurs., 2-3 May, 2018 from 09:30, Salle S1</p> <p>Topics for the F2F meeting 2-3 May 2018, Geneva:</p> <ul style="list-style-type: none"> <li>• Harmonization discussion</li> <li>• Procedures for joint projects with ISO</li> <li>• Management of information on CUE</li> <li>• Communication Team ToR update?</li> <li>• HoD support to projects &amp; relations with HoDs / Missions in Geneva in general</li> <li>• eCommerce and the B2B aspects of platforms for eCommerce</li> <li>• Updates to the TFIG website</li> <li>• Topics that UN/CEFACT are covering (and not covering, given the activities of other organizations)</li> <li>• Bureau structure and distribution of tasks</li> <li>• Liaison representatives</li> <li>• Semantics versus Ontologies</li> <li>• ...</li> </ul>	
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