

**Bureau teleconference discussion notes and decisions**  
**Tuesday, 3 April 2018, GoToMeeting session (10:00-12:00 CET)**

**Participants:**

**Bureau present:** Tahseen Khan (acting chair), Harm Jan van Burg, Ian Watt, Sue Probert, Estelle Igwe

**Bureau absent:** Raffaele Fantetti, Anders Grangård

**Secretariat:** Lance Thompson, Rutendo Tavengerwei, Tomas Malik

Agenda item	Discussion	Action/Decision
1a. Roll call	Attendance = 5 of 7 (Quorum)	
1b. Approval of the Agenda	Point 4a - IOT conference added Point 4a - April 22 meeting	Approved with minor modifications
2a. eGovernment Domain Coordinator nomination		<b>Bureau Decision no: 1804065</b> Kaushik Srinivasan nominated as e-Gov DC until June 2019, and with the understanding that the nomination of a co-DC from the public sector would be desirable.
3a. T+L Pipeline White Paper	Presented by VC Probert for approval. It was observed that this project should deliver technical artefacts. VC Probert reassured the Bureau that this is the first of several deliverables.	<b>Bureau Decision no: 1804066</b> Approved for publication
3b. eGOV Blockchain White Paper (part 1)	Presented by VC Khan	<b>Bureau Decision no: 1804067</b> To present this work-in-progress to the Plenary.
3x. Pending projects	Missing Call for Participation: <ul style="list-style-type: none"> <li>● T+L – Rec16 rev (received FI, TR, MY)</li> </ul> Approved Projects Pending 3 HoD support: <ul style="list-style-type: none"> <li>● T+L – IMO FAL mapping (received MY; missing 2)</li> <li>● T+L – TDEM (received JP, AT, missing 1)</li> <li>● INS – Health Claims (received ES; missing 2)</li> </ul> Currently in Public Review: <ul style="list-style-type: none"> <li>● T+L – MMT-RDM (ends 05 May)</li> </ul>	
4a. Forum Organization	Forum Organization <ul style="list-style-type: none"> <li>● Domain/Project agendas have been requested by 23 February. <ul style="list-style-type: none"> <li>○ Received : ITP, F+P, ENV, M+T, HMZ, T+L, T+T, AGRI, eGOV, INS</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ <b>Waiting on: A+A, SCM+P</b></li> <li>● Conference agendas: <ul style="list-style-type: none"> <li>○ Received: SW, IoT</li> <li>○ <b>Waiting on: Traceability</b></li> </ul> </li> <li>● Opening Session slides to be requested by 18 April. New template to be circulated by 4 April.</li> <li>● No meeting on 22 April. Slides to be circulated by 20 April for comments which are to be sent back by 22 April.</li> <li>● Conference speakers on IOT (there was a request for video conference).</li> <li>● Next Forum confirmed from 15-19 October in Hangzhou, China, Zhejiang Hotel</li> </ul>	
4b. Open Bureau Meeting during the Forum	<p>Wednesday 25 April 17.45 - 19.00 (75 minutes)</p> <ul style="list-style-type: none"> <li>● 8 minute presentation per PDA including requests from project teams and domains under PDA</li> <li>● 19 minute open discussion</li> </ul>	Agreed
4x. Representation	<p>Representation of UN/CEFACT by Bureau members or experts (any to announce?):</p> <ul style="list-style-type: none"> <li>● 180409-12 VC Van Burg will attend WCO eCommerce working group meeting in Brussels, BE</li> <li>● 180411-12 VC Van Burg will attend EU Multi-stakeholder forum on e-invoicing in Brussels</li> <li>● 180413 VC Van Burg has planned meetings with OIE, (Animal Health Intl Org), on eCert for Animal Health Certificates in Paris, FR</li> <li>● 180416-20 VC Grangård will attend parts of/most of the WCO Permanent Technical Committee (PTC) [Blockchain, IoT, AI, Biometrics, drones, 3d printing...] in Brussels, BE</li> <li>● 180614 VC Van Burg is invited to the SEMIC 2018 (on government data models) in Sofia, BG</li> <li>● 181100 VC Van Burg has received an invitation to speak on cyber security in India (not yet clear if in the context of UN/CEFACT or Dutch govt)</li> </ul>	
5a. Liaison	<p>Liaison</p> <ul style="list-style-type: none"> <li>● 180423-27 ISO TC 068 Meeting, Zurich, CH (Fratini Passi)</li> <li>● 180423-27 ISO TC 204 Plenary, ...</li> <li>● 180514-18 ISO TC 307 Plenary, London, UK</li> <li>● 181008-12 ISO TC 154 Plenary, Hangzhou, CN</li> </ul>	
6a. Report from the secretariat	<p>Report from Secretariat</p> <ul style="list-style-type: none"> <li>● UNECE Transport SC.1 (eCMR), 4 April 2018</li> <li>● UNCTAD-ITC-UNECE eCommerce week 16-20 April 2018</li> <li>● Kirgizstan training on SCM, SW... 23 Mai 2018</li> <li>● Kazakhstan S.W meeting (proposed date May 16)</li> <li>● UNCTAD Transport/UNLOCODE, May and June, Bangkok</li> </ul> <p>Reminder of TFIG updates (to be submitted on or before 30 May)</p>	
7a. Communication	<p>News release on ISMIT</p> <p><a href="http://www.unece.org/info/media/news/trade/2018/uncefact-to-help-smaller-businesses-access-international-trade-through-new-digital-platforms/doc.html">http://www.unece.org/info/media/news/trade/2018/uncefact-to-help-smaller-businesses-access-international-trade-through-new-digital-platforms/doc.html</a></p>	
9a. Other Business		

9b. Next call	Next Bureau call: <b>MONDAY, 16 April, 2018</b> from <b>10:00 CET</b> Topics for the F2F meeting 2-3 May 2018, Geneva: <ul style="list-style-type: none"><li>● Harmonization discussion</li><li>● Procedures for joint projects with ISO</li><li>● Management of information on CUE</li><li>● Communication Team ToR update?</li><li>● HoD support to projects &amp; relations with HoDs / Missions in Geneva in general</li><li>● eCommerce and the B2B aspects of platforms for eCommerce</li><li>● Updates to the TFIG website</li><li>● Topics that UN/CEFACT are covering (and not covering, given the activities of other organizations)</li><li>● Bureau structure and distribution of tasks</li><li>● UN/CEFACT ??</li><li>● Liaison activities</li><li>● ...</li></ul>	
---------------	--	--